



**Arizona AHEC Program Advisory Commission Meeting  
University of Arizona  
November 17, 2022 at 12pm  
Zoom – Remote Attendance  
Agenda**

1. Welcome and Introductions
  - Confirmation of Quorum
  - Nomination of Ed Paul for Commission Appointment Renewal
2. Review and Approval of meeting minutes
  - a) May 26, 2022
  - b) August 25, 2022
3. Director's Updates
  - State of Arizona Annual Report
  - Center Contract Status
  - RHPP Award Status
  - Financial Report
4. Regional Center Presentations
5. Other business or information items (All)
6. Adjourn

Meeting packet contents:

1. Agenda
2. Minutes of meeting requiring approval: August 25, 2022 and May 26, 2022
3. Quarterly Financial Summary and Report
4. Commission Roster
5. Center Directory
6. AHEC Program Office Directory



MEETING: AHEC Commission Meeting  
 DATE: August 25, 2022  
 TIME: 12:00-12:48pm  
 PLACE: AHEC Zoom Meeting  
 HOST: Leila Barraza  
 COMMISSIONERS: Michael Allison, Laura Dorrell, Rocio Galvez, Suganya Karuppana  
 OTHERS: Jennifer Zuniga, Amanda Perkins, Colleen Reed, Sonia Cota-Robles, Ana Roscetti, Andrea Lerner, Bettie Coplan, Felipe Perez, Joena Ezroj, Jeff Axtell, Kim Russell, Marc Verhougstraete, Marica Martinic, Shelley Vaughn, Elizabeth Hall-Lipsy, Jean Campbell, Diane Nunez, Jonathan Cartsonis, Leticia Garcia (guest of Elizabeth Hall-Lipsy)

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
<b>Called to order</b>	Welcome	Leila Barraza
<b>Meeting Minutes</b>	May 26, 2022, meeting minute approval postponed until next meeting.	
<b>Director's Updates</b>	Welcome to American Indian Health AHEC Regional Center – Alida Montiel will be board president for AIH-AHEC. AIH-AHEC is currently working with 2 tribal partners: Gila River Health Corporation and San Carlos Apache Health Corporation with goal to work across state with all tribal communities as the regional center continues to grow.	Leila Barraza Kim Russell
	Received notification of award for the 5 year competing continuing HRSA Federal Award for 2022-27.	Leila Barraza
	Submitted HRSA Performance (Data) Report in July that identified all the HRSA metrics we are required to report. AZ AHEC is one of the largest reporting AHECs in the US, due to the additional support we receive from state lottery funds, we reported approximately 3,000 CBET rotations. Highlights of this report can be seen in the state report that will be available in November.	Jennifer Zuniga
	Reappointment of Ed Paul for second term will have to be postponed until November meeting.	Leila Barraza
<b>Financial Report</b>	A summary was provided of the Year-to-Date Financial Report for quarter ending June 30, 2022.	Amanda Perkins
<b>Additional Updates</b>	<u>AIH-AHEC</u> will begin searching for an AHEC Director. Currently working with two tribal communities which will require development of inter-governmental agreements with each community. Also, working on developing a strategic plan for center.	Kim Russell
	<u>CPCHP</u> gearing up for ASP immersion. First year cohort immersion will be in Show Low, Dr. Goodman as faculty mentor. Second year cohort will be in Flagstaff to do service-learning projects. Family Medicine Residency program has 12 active residents. Working with LIC student from COM-Phoenix. Research symposium held in June highlighted student and resident quality improvement research projects. Centers are in development of new concept called AZ Teaching Center Collaborative which will develop graduate medical	Marica Martinic



	<p>education and resources to support preceptors and sites using external grant funds.</p> <p><u>SAAHEC</u> is working with schools to develop club activities and programs. Also working with Cochise College to develop health related events. Will be offering CMEs for <i>Refining Preceptor Development Orientation</i> workshops where anyone who is interested in being a preceptor will have the basic tools to become one. Additional trainings being offered in Tucson include MAT Training and Provider Wellness. Cochise Community College is restarting their MA program with 16 students in their program.</p> <p><u>CAAHEC</u> is planning community immersion for ASP with both cohorts combined and will be hosted in Prescott, AZ. Currently developing schedules for high school participants to explore university campuses. Working with schools and planning this year's clubs; specifically, HOSA. May establish a mentorship program with high school students and medical students with community partners. Developing Student Leadership Council to help high school students build leadership skills. Partnering with community organizations for CME events for the next year as well as recruitment events.</p> <p><u>EAHEC</u> Director Jeri Byrne will be resigning, and the center will be restructured. HOSA clubs are restarting after a 2-year hiatus. LIC program has 6 students participating in Payson.</p> <p><u>WAHEC</u> is developing partnerships for telemedicine CME/CEU series. Also developing partnership with UA to grow pipeline program and LIC. ASP immersion will focus on Cocopah Tribal Community and will visit 4 different reservations for both cohorts. HOSA preparations are underway.</p>	<p>Felipe Perez</p> <p>Ana Roscetti</p> <p>Jean Campbell</p> <p>Joena Ezroj</p>
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MEETING: AHEC Commission Meeting  
 DATE: May 26, 2022  
 TIME: 12:00-12:45pm  
 PLACE: AHEC Zoom Meeting  
 HOST: Leila Barraza  
 COMMISSIONERS: Rocio Galvez-Martinez, Kristin Grimes McCabe, Laura Dorrell, Sarah Benatar, Randall Flores, Michael Allison, Suganya Karuppana, Jennifer Zuniga, Amanda Perkins, Colleen Reed, Joena Ezroj, Yolanda Perez, Marica Martinic, Andrea Lerner, Shelley Vaughn, Bettie Coplan, Joena Ezroj, Ana Roscetti, Jonathan Cartsonis, Diane Nunez, Christy Pacheco, Carlos Gonzales, Elizabeth Hall-Lipsy  
 OTHERS:

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
<b>Called to order 12:00</b>	Welcome	Leila Barraza
<b>Meeting Minutes</b>	Review of February 24, 2022, meeting minutes.  Motion to approve by Michael Allison, seconded by Randall Flores. Minutes approved by commissioners.	
<b>Financial Report</b>	A summary was provided of the Year-to-Date Financial Report for quarter ending March 31, 2022.	Amanda Perkins
<b>Director's Updates</b>	<p>HRSA RFP continuation grant submitted ahead of deadline and included changes for AHEC Scholars program and sixth regional center.</p> <p>The sixth regional center for the American Indian/Tribal AHEC RFP closed at the end of April and applications are under review.</p> <p>The 10th Annual Interprofessional RHPP Conference occurred on April 8 and 9 with 230 participants attending remotely. Events included poster showcase, AHEC Scholars presentations, panel discussions, and keynote speakers. A recording of the conference is available on the AzaAHEC website.</p> <p>Preparation for HRSA Performance (Data) report, developed from information centers and programs input into Sales Force, has begun and has a July due date. The report takes over a month to prepare and submit into the HRSA Electronic Handbook system. AzaAHEC program data for clinical rotations represent 10% of all AHEC programs throughout the US.</p> <p>Commissioners are asked to complete Conflict of Interest Forms.</p> <p>The AZ Rural Health Conference will occur on June 14-15, 2022 and will include a panel presentation by all Regional Centers.</p> <p>Next commission meeting will be held August 25, 2022.</p>	<p>Leila Barraza</p> <p>Jennifer Zuniga</p> <p>Jennifer Zuniga</p> <p>Leila Barraza</p>
<b>Additional Updates</b>	SAAHEC – Busy meeting clinical rotation needs; recently met with Pascua Yaqui Medical Director to expand rotations in their area. Currently in pre-application phase for continuing medical education accreditation; CME workshop offerings held in April; currently preparing for summer programs; El Rio received AHEAD grant and SAAHEC will be implementing programs in Cochise County soon.	Yolanda Perez



	<p>CAAHEC – AZ Alliance received AHEAD Grant and will be piloting a 6 month fast track medical assistant program which currently has 32 students enrolled. CAAHEC is coordinating SEARCH partners meeting which will be held June 17, also hosted the International Health Service Conference for primary care students in medicine and behavioral health on April 20 with 34 in attendance, and held PACE conference with 140 students attending. Currently coordinating upcoming summer events and campus visits for several programs and partnering with several organizations to offer continuing education events.</p> <p>CPCHC – Coordinating summer youth programs, including Indigenous Pride Health Workers and MedStart and planning for LIC program student. Received AHEAD grant funds and plan to offer workforce resiliency workshops to support all health care professionals along with developing a resiliency action plan. Family Medicine residency program welcomed new program director in March; a new class of FM residents begins in June. Also received Health First Foundation grant to support interprofessional team-based care curriculum for FM residency. Addressing strategic plan needs to support preceptors by defining faculty roles to include development of an associate faculty role. Working to develop a teaching health center week to help engage staff at CHCs. Finally, CPCHC is preparing for AHEC Scholar program changes surrounding increased center involvement.</p> <p>WAHEC – Will be presenting with Dr. Gonzales at the 48<sup>th</sup> annual rural health conference to address challenges for recruiting resident physicians into rural areas. Offering 2-3 CMEs monthly and currently developing summer camp programs including hosting Future Health Leaders virtually this summer. Continuing development of HOSA clubs throughout school districts in the region, offering workforce development for CHC workers, and WAHEC also received AHEAD Grant funds.</p> <p>EAHEC – Developing summer programs including Summer Scrubs camp for Globe and Payson, with possible additional camp in Thatcher. Co-sponsoring a GIFT-STEM camp for students in June. Partnering with Banner, CME programs are offered monthly via zoom to health professionals throughout the region. New LIC students settled in the Payson area and have begun their new program. Other clinical students from UA, NAU, ASU, Marquette and Grand Canyon Universities are among the institutions that have health profession students rotating throughout the region in Podiatry, Dental, PA, NP, MD, and medical residents. Dr. Hunt will be representing EAHEC at the rural health conference in Flagstaff. Working with the AHEC Scholars Program to prepare for next year’s groups and program changes.</p>	<p>Ana Roscetti</p> <p>Marica Martinic</p> <p>Joena Ezroj</p> <p>Laura Dorrell</p>
<p><b>Ended 12:45pm</b></p>		



## Arizona AHEC Program

**FY 2023: 7/1/2022– 6/30/2023**

### Q1 YTD Financial Summary

- The quarterly financial report is organized into seven columns (from left to right):
  - Column 1: Line item titles/names.
  - Column 2: Prior year (FY 2022) actuals.
  - Column 3: Current year (FY 2023) budget.
  - Column 4: Current year (FY 2023) actuals YTD – Federal funding.
  - Column 5: Current year (FY 2023) actuals YTD – State funding.
  - Column 6: Current year (FY 2023) actuals YTD – Total (Federal and State funding combined).
  - Column 7: Comparison of current year Total Budget figures and Total Actual figures.
- Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects and Contracting Services office at UArizona monitors the expenses in the designated Model AHEC account in the University's financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.
- The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UArizona for deposit in the specific state AHEC account in the University's financial system. Lottery funds are received by UArizona throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.
- Program Administration consists of the personnel costs of the AzAHEC program office and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.
- Regional Center subcontract expenses are shown as actual amounts paid during the fiscal year, regardless of subcontract award year. The AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).
- Total Revenue YTD is \$5.4 million consisting of \$143k in federal AHEC grant funding and \$5.3 million of state lottery funding.
- Total Expenses YTD are \$1.19 million consisting of \$197k in Program Administration, \$6K in Program Operations, \$393k in Regional Center Subcontract payments, \$269k in other Center-based projects and services provided on behalf of Centers, and \$325k in Program Initiatives.



**ARIZONA AHEC PROGRAM**  
 FY 2023: 7/1/2022- 6/30/2023  
 YEAR TO DATE FINANCIAL REPORT  
 FOR Q1 ENDING SEPTEMBER 30, 2022

	FY 2022	FY 2023				Budget v. Actual
	(PRIOR YEAR)	Actuals Year to Date				
REVENUE:	Actuals	Budget <sup>1</sup>	Federal	State	Total	
Federal AHEC Grant and Supplement (received periodically on a reimbursement basis)	478,708	740,000 <sup>2</sup>	143,467 <sup>7</sup>	N/A	143,467	596,533
Arizona State Lottery (received in prior FY)	5,224,685	4,900,000 <sup>3</sup>	N/A	5,298,898	5,298,898	(398,898)
<b>TOTAL REVENUE</b>	<b>\$ 5,703,393</b>	<b>\$ 5,640,000</b>	<b>\$ 143,467</b>	<b>\$ 5,298,898</b>	<b>\$ 5,442,365</b>	<b>\$ 197,635</b>
<b>EXPENDITURES:</b>						
Program Administration	1,048,962	1,048,228	78,704	118,640	197,344	850,884
Program Operations	18,197	63,291	N/A	5,874	5,874	57,417
AHEC Regional Center Subcontracts:						
EAHEC	480,134	678,688	9,452	106,766	116,218	562,470
NAHEC	495,927	678,688	15,486	54,772	70,258	608,430
WAHEC	621,970	678,688	10,284	45,316	55,600	623,088
CAAHEC	324,020	678,688	19,259	90,333	109,592	569,096
SAAHEC	-	678,688	10,282	31,160	41,442	637,246
AH-AHEC	-	304,200	-	-	-	304,200
SEAHEC	220,719	-	-	-	-	-
Sub-Total Regional Center Subcontracts	1,922,051	3,697,640 <sup>4</sup>	64,763 <sup>5</sup>	328,347 <sup>5</sup>	393,110	3,304,530
Reserve for Additional Regional Center Projects						
Medical Residency Support- Center-Based	185,582	204,000	-	29,175	29,175	174,825
Other Center Projects	20,000	-	-	-	-	-
Reserve for Additional Housing Expenses	-	50,000	-	-	-	50,000
Reserve for Additional Center-Based Projects	-	560,000	-	-	-	560,000
Sub-Total Reserve for Additional Regional Center Projects	205,582	814,000	N/A	29,175	29,175	784,825
Services Provided on Behalf of Regional Centers						
AHEC Database Maintenance and Support	24,605	45,000	-	5,700	5,700	39,300
RHPP Student Rotation Support	1,093,768	1,250,000	-	210,615	210,615	1,039,385
AHEC Scholars Support, Including Mentors and Travel	120,818	130,250	-	14,184	14,184	116,066
Student Housing in Regions	19,210	200,000	-	9,300	9,300	190,700
UArizona-based Pipeline Programs- Student Support Costs	340,583.00	132,000	-	-	-	132,000
Reserve for Additional Services	-	300,000	-	-	-	300,000
Sub-Total Services Provided on Behalf of Regional Centers	1,598,984	2,057,250	N/A	239,799	239,799	1,817,451
Program Initiatives:						
RHPP Support- Campus-Based Expenses	565,047	380,000	-	116,734	116,734	263,266
Medical Residency Support- University-Based	187,188	136,925	-	-	-	136,925
Arizona Workforce Database Development	254,625	310,000	-	200,000	200,000	110,000
UArizona-based Pipeline Programs- Programming and Administration	99,417	340,000	-	-	-	340,000
Tribal AHEC Planning and Support	30,543	42,045	-	9,008	9,008	33,037
Annual RHPP Conference	650	30,000	-	-	-	30,000
Rural Health Conference Support	1,700	5,000	-	-	-	5,000
Other Program Initiatives	(2,543)	25,000	-	(547)	(547)	25,547
Sub-Total Program Initiatives	1,136,627	1,268,970 <sup>6</sup>	N/A	325,195 <sup>6</sup>	325,195	943,775
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,930,403</b>	<b>\$ 8,949,379</b>	<b>\$ 143,467</b>	<b>\$ 1,047,030</b>	<b>\$ 1,190,497</b>	<b>\$ 7,758,882</b>
<b>NET (EXPENDITURES) REVENUE</b>	<b>\$ (227,010)</b>	<b>\$ (3,309,379)</b>	<b>\$ 0</b>	<b>\$ 4,251,868</b>	<b>\$ 4,251,869</b>	<b>N/A</b>

<sup>1</sup> Budget submitted to UArizona SVPHS acting on behalf of ABOR.  
<sup>2</sup> Federal AHEC funding has a grant year of Sep 1 - Aug 31. The AzaAHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current AzaAHEC fiscal year. The first 10 months of the current grant year overlap with current AzaAHEC fiscal year.  
<sup>3</sup> State Lottery funding is contingent on lottery performance from the prior fiscal year.  
<sup>4</sup> Subcontract period is Sep 1 - Aug 31. As such, 10 months of each subcontract fall into the current fiscal year and 2 months fall into the following fiscal year. The FY2023 budget shown represents the full budgeted Center contract for Sep 1, 2022 - Aug 31, 2023; however, the amounts will be updated in following quarters to represent actual signed contracts, as 1 contract (AH-AHEC) was signed as of September 2. In addition, initial AH-AHEC contract was awarded for 14 months and the budget shown represents an estimate for 12 months.  
<sup>5</sup> Regional Center Subcontract Expenses are based on actual invoices received and paid regardless of the expense contract year.  
<sup>6</sup> Program Initiatives are ongoing. Once a project has been awarded, the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing.  
<sup>7</sup> Includes any pending amount to be drawn from HRSA at report cut off date.



## **ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM FY 2022-2023 ADVISORY COMMISSION MEMBERS**

- 1. Amanda Klein**  
Scientific Director, Critical Path Institute  
Email: [amandashernoffklein@gmail.com](mailto:amandashernoffklein@gmail.com)  
3-yr term FY17-FY20; FY 20-23
  
- 2. Kristina Diaz**  
Residency Program Director, Yuma Regional Medical Center  
Email: [kdiaz@yumaregional.org](mailto:kdiaz@yumaregional.org)  
3-yr term FY17-20; FY20-23
  
- 3. Ed Paul**  
Retired – Director  
Family Medicine Residency Program, North Country Healthcare  
Email: [egpaul23@gmail.com](mailto:egpaul23@gmail.com)  
3-yr term FY19-22
  
- 4. Michael Allison**  
Retired - Native American Liaison  
Arizona Department of Health Services  
Policy and Intergovernmental Affairs  
Email: [michael.allison1868@gmail.com](mailto:michael.allison1868@gmail.com)  
3-yr term FY20-FY23
  
- 5. Kristen Grimes McCabe**  
Interim Infection Control Officer  
San Carlos Apache Healthcare  
Email: [Kristincollin04@icloud.com](mailto:Kristincollin04@icloud.com)  
3-yr term FY20-FY23
  
- 6. Randall Flores**  
Clinical Pharmacist  
Chiricahua Community Health Center  
Email: [rflores@cchci.org](mailto:rflores@cchci.org)  
3-yr term FY21-FY24
  
- 7. Jessica Madrid**  
Nurse Practitioner  
San Carlos Indian Hospital  
Email: [jmadrid89@cableone.net](mailto:jmadrid89@cableone.net)  
3-yr term FY21-FY24



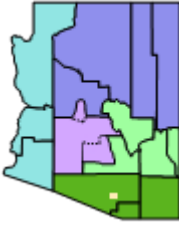


**EX-OFFICIO**

- 8. Laura Dorrell**  
Board President, EAHEC  
Email: ldorrell@gilahealth.com  
Appointed President: December 2016
- 9. Juan Guerrero**  
Board Chair, WAHEC  
Email: juguerre@courts.az.gov  
Appointed Chair: March 2022
- 10. Sarah Benatar**  
Board President, CPCHP  
Email: sbenatar@coconino.az.gov  
Appointed President: January 2022
- 11. Suganya Karuppana**  
Board President, CAAHEC  
Email: SuganyaK@valledelsol.com  
Appointed President: September 2021
- 12. Rocio Galvez-Martinez**  
Board Chair, SAAHEC  
Email: Rocio.Galvez@wellsfargo.com
- 13. Alida Montiel**  
Board President, AIH-AHEC  
Email: alida.montiel@itcaonline.com  
Appointed President : September 2022
- 14. Leila Barraza**  
AHEC Director  
lbarraza@email.arizona.edu

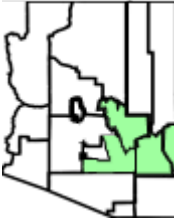


## ARIZONA AREA HEALTH EDUCATION CENTERS SYSTEM



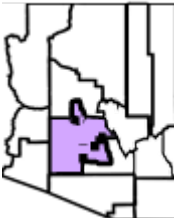
**Arizona AHEC Program Office**  
1834 E. Mabel Street  
Tucson, AZ 85721-0425  
(520) 626-0265  
Fax: (520) 626-4037

**Director: Leila Barraza**  
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Associate Director: Jennifer Zuniga  
(520) 626-8966  
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Contact: Colleen Reed, Program  
Coordinator, Senior  
520-626-3208  
colleen@arizona.edu



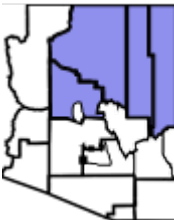
**Eastern Arizona AHEC (EAHEC)**  
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(928) 402-8054

**Center Director: Jean Campbell**  
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Board President: Laura Dorrell  
ldorrell@gilahealth.com  
Contact: John Petty, Clinical Program  
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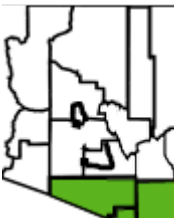
**Central Arizona AHEC (CAAHEC)**  
700 E. Jefferson St. Ste 100  
Phoenix, AZ 85034  
(602) 253-0090

**Center Director: Ana Roscetti**  
anaroscetti@yahoo.com  
Board President: Suganya Karuppana  
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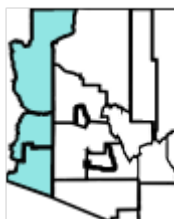
**Colorado Plateau Center for Health  
Professionals (CPCHP)**  
c/o North Country HealthCare  
2920 North Fourth Street  
Flagstaff, AZ 86004-1816  
(Mailing) PO Box 3630, 86003  
(928) 522-9860

**Center Director: Marica Martinic**  
mmartinic@nchcaz.org  
Board President: Sarah Benatar  
sbenatar@coconino.az.gov



**Southern Arizona AHEC  
(SAAHEC)**  
450 W. Paseo Redondo  
Tucson, AZ 85701

**Center Director: Dr. Felipe Perez**  
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Board Chair: Rocio Galvez-Martinez  
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**Western Arizona AHEC (WAHEC)**  
950-A E. Main Street  
Somerton, AZ 85350  
(Mailing) PO Box 617 Somerton,  
85350  
(928) 315-7600

**Center Director: Joena Ezroj**  
jezroj@rcfbh.org  
Board President: Juan Manuel Guerrero  
juguerre@courts.az.gov

**American Indian Health AHEC  
(AIH AHEC)**  
801 E. Jefferson St.  
Phoenix, AZ 85034

**Center Director: Jeffrey Axtell**  
jeffrey.axtell@aacihc.az.gov  
Board President: Alida Montiel  
Email: alida.montiel@itcaonline.com



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 520-626-0265  
<http://azahec.ahsc.arizona.edu/>

Leila Barraza, JD, MPH	Director	520-626-0265	lbarraza@arizona.edu
Dan Derksen, M.D.	Senior Advisor & PI	520-626-3085	dderksen@arizona.edu
Jennifer Zuniga	Associate Director	520-626-8966	jzuniga@arizona.edu
Colleen Reed	Program Coordinator, Sr.	520-626-3208	colleen@arizona.edu
Amanda Perkins	Assistant Finance Director	520-621-0959	alperkin@arizona.edu
Edgardo Figueroa	Program Manager	520-626-4028	edgardoafigueroa@arizona.edu
Nicole Paredes	Program Manager	520-626-3602	nparedes@arizona.edu
Sonia Cota-Robles	Evaluation Specialist	520-621-4308	soniacotarobles@arizona.edu
Marni Valenzuela	Program Coordinator, Sr.	520-621-8561	marnir@arizona.edu