1. Welcome and Introductions
   - Confirmation of Quorum
   - Reappointment of Ed Paul for his second term of appointment
   - Welcome to Alida Montiel, Board President, Arizona Advisory Council on Indian Health
     Represents the Sixth Regional AHEC, American Indian Health AHEC

2. Review and Approval of meeting minutes
   a) May 26, 2022

3. Director’s Updates
   - Welcome to American Indian Health AHEC Regional Center
   - Notification of Federal Award HRSA 2022-27
   - Submittal of HRSA Performance (Data) Report in July
   - Financial Report

4. Regional Center Presentations

5. Other business or information items (All)

6. Adjourn

Meeting packet contents:

1. Agenda
2. Minutes of meeting requiring approval: May 26, 2022
3. Quarterly Financial Summary and Report
4. Commission Roster
5. Center Directory
6. AHEC Program Office Directory
## Item

<table>
<thead>
<tr>
<th>Called to order 12:00</th>
<th>Welcome</th>
<th>Leila Barraza</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meeting Minutes</strong></td>
<td>Review of February 24, 2022, meeting minutes.</td>
<td>Amanda Perkins</td>
</tr>
<tr>
<td></td>
<td>Motion to approve by Michael Allison, seconded by Randall Flores. Minutes approved by commissioners.</td>
<td></td>
</tr>
<tr>
<td><strong>Financial Report</strong></td>
<td>A summary was provided of the Year-to-Date Financial Report for quarter ending March 31, 2022.</td>
<td>Leila Barraza</td>
</tr>
<tr>
<td><strong>Director’s Updates</strong></td>
<td>HRSA RFP continuation grant submitted ahead of deadline and included changes for AHEC Scholars program and sixth regional center.</td>
<td>Leila Barraza</td>
</tr>
<tr>
<td></td>
<td>The sixth regional center for the American Indian/Tribal AHEC RFP closed at the end of April and applications are under review.</td>
<td>Yolanda Perez</td>
</tr>
<tr>
<td></td>
<td>The 10th Annual Interprofessional RHPP Conference occurred on April 8 and 9 with 230 participants attending remotely. Events included poster showcase, AHEC Scholars presentations, panel discussions, and keynote speakers. A recording of the conference is available on the AzAHEC website.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Preparation for HRSA Performance (Data) report, developed from information centers and programs input into Sales Force, has begun and has a July due date. The report takes over a month to prepare and submit into the HRSA Electronic Handbook system. AzAHEC program data for clinical rotations represent 10% of all AHEC programs throughout the US.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Commissioners are asked to complete Conflict of Interest Forms. The AZ Rural Health Conference will occur on June 14-15, 2022 and will include a panel presentation by all Regional Centers. Next commission meeting will be held August 25, 2022.</td>
<td></td>
</tr>
<tr>
<td><strong>Additional Updates</strong></td>
<td>SAAHEC – Busy meeting clinical rotation needs; recently met with Pascua Yaqui Medical Director to expand rotations in their area. Currently in pre-application phase for continuing medical education accreditation; CME workshop offerings held in April; currently preparing for summer programs; El Rio received AHEAD grant and SAAHEC will be implementing programs in Cochise County soon.</td>
<td>Yolanda Perez</td>
</tr>
<tr>
<td><strong>CAAHEC</strong> – AZ Alliance received AHEAD Grant and will be piloting a 6 month fast track medical assistant program which currently has 32 students enrolled. CAAHEC is coordinating SEARCH partners meeting which will be held June 17, also hosted the International Health Service Conference for primary care students in medicine and behavioral health on April 20 with 34 in attendance, and held PACE conference with 140 students attending. Currently coordinating upcoming summer events and campus visits for several programs and partnering with several organizations to offer continuing education events.</td>
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<tr>
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<tr>
<td><strong>CPCHC</strong> – Coordinating summer youth programs, including Indigenous Pride Health Workers and MedStart and planning for LIC program student. Received AHEAD grant funds and plan to offer workforce resiliency workshops to support all health care professionals along with developing a resiliency action plan. Family Medicine residency program welcomed new program director in March; a new class of FM residents begins in June. Also received Health First Foundation grant to support interprofessional team-based care curriculum for FM residency. Addressing strategic plan needs to support preceptors by defining faculty roles to include development of an associate faculty role. Working to develop a teaching health center week to help engage staff at CHCs. Finally, CPCHC is preparing for AHEC Scholar program changes surrounding increased center involvement.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>WAHEC</strong> – Will be presenting with Dr. Gonzales at the 48th annual rural health conference to address challenges for recruiting resident physicians into rural areas. Offering 2-3 CMEs monthly and currently developing summer camp programs including hosting Future Health Leaders virtually this summer. Continuing development of HOSA clubs throughout school districts in the region, offering workforce development for CHC workers, and WAHEC also received AHEAD Grant funds.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EAHEC</strong> – Developing summer programs including Summer Scrubs camp for Globe and Payson, with possible additional camp in Thatcher. Co-sponsoring a GIFT-STEM camp for students in June. Partnering with Banner, CME programs are offered monthly via zoom to health professionals throughout the region. New LIC students settled in the Payson area and have begun their new program. Other clinical students from UA, NAU, ASU, Marquette and Grand Canyon Universities are among the institutions that have health profession students rotating throughout the region in Podiatry, Dental, PA, NP, MD, and medical residents. Dr. Hunt will be representing EAHEC at the rural health conference in Flagstaff. Working with the AHEC Scholars Program to prepare for next year’s groups and program changes.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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 Ended 12:45pm
Arizona AHEC Program
FY 2022: 7/1/2021– 6/30/2022
Q4 YTD Financial Summary

- The quarterly financial report is organized into seven columns (from left to right):
  - Column 1: Line item titles/names.
  - Column 2: Prior year (FY 2021) actuals.
  - Column 3: Current year (FY 2022) budget.
  - Column 4: Current year (FY 2022) actuals YTD – Federal funding.
  - Column 5: Current year (FY 2022) actuals YTD – State funding.
  - Column 6: Current year (FY 2022) actuals YTD – Total (Federal and State funding combined).
  - Column 7: Comparison of current year Total Budget figures and Total Actual figures.

- Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects and Contracting Services office at UArizona monitors the expenses in the designated Model AHEC account in the University’s financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.

- The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UArizona for deposit in the specific state AHEC account in the University’s financial system. Lottery funds are received by UArizona throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.

- Program Administration consists of the personnel costs of the AzAHEC program office and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.

- Regional Center subcontract expenses are shown as actual amounts paid during the fiscal year, regardless of subcontract award year. The AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).

- Total Revenue YTD is $5.7 million consisting of $479k in federal AHEC grant funding and $5.22 million of state lottery funding.

- Total Expenses YTD are $6.15 million consisting of $1.0 million in Program Administration, $18K in Program Operations, $2.14 million in Regional Center Subcontract payments, $1.8 million in other Center-based projects and services provided on behalf of Centers, and $1.14 million in Program Initiatives.
# FY 2021 vs FY 2022

## REVENUE:

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2021</th>
<th>FY 2022 Actuals</th>
<th>FY 2022 Budget</th>
<th>Actuals Year to Date</th>
<th>Budget v. Actuals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal AHEC Grant and Supplement (received periodically on a reimbursement basis)</td>
<td>814,722</td>
<td>478,708</td>
<td>N/A</td>
<td>478,708</td>
<td>73,988</td>
</tr>
<tr>
<td>Arizona State Lottery (received in prior FY)</td>
<td>5,142,411</td>
<td>5,224,685</td>
<td>N/A</td>
<td>5,224,685</td>
<td>(524,685)</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$5,957,133</td>
<td>$5,252,686</td>
<td>$478,708</td>
<td>$5,224,685</td>
<td>$5,703,393 ($450,697)</td>
</tr>
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</table>

## EXPENDITURES:

### Program Administration
- Program Administration: $945,478
- Program Operations: $11,932

### AHEC Regional Center Subcontracts:
- EAHEC: $476,921
- NAHEC: $606,719
- SEAHEC: $487,362
- WAHEC: $561,195
- CAHEC: $949,233
- SAAHEC: $-562,000

### Reserve for Additional Regional Center Projects
- Medical Residency Support - Center-Based: $211,928
- Other Center Projects: $250,000
- Reserve for Additional Housing Expenses: $50,000
- Reserve for Center Performance-Based Funding: $300,000

### Services Provided on Behalf of Regional Centers
- AHEC Database Maintenance and Support: $29,430
- AHEC Scholars Support, Including Mentors and Travel: $149,024
- Student Housing in Regions: $3,800
- UArizona-based Pipeline Programs - Student Support Costs: $251,549
- Reserve for Student Rotations through COVID Vaccine Efforts: $100,000
- Support for Additional Services: $300,000

### Services Provided on Behalf of Regional Centers
- RHPP Support - Campus-Based Expenses: $462,115
- RHPP Student Rotation Support: $784,203
- AHEC WAHEC Scope of Work Subcontract: $149,501
- Student Housing in Regions: $3,800
- UArizona-based Pipeline Programs - Programming and Administration: $149,501
- Tribal AHEC Planning and Support: $33,744
- RHPP Student Rotation Support: $784,203
- Rural Health Conference Support: $25,000

### Program Initiatives:
- RHPP Support - Campus-Based Expenses: $462,115
- Medical Residency Support - University-Based: $784,203
- Arizona Workforce Database Development: $200,000
- UArizona-based Pipeline Programs - Programming and Administration: $149,501
- Tribal AHEC Planning and Support: $33,744
- Annual RHPP Conference: $725
- Rural Health Conference Support: $25,000
- Other Program Initiatives: $13,250

### Sub-Total Program Initiatives
- $845,022

## Total Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2021</th>
<th>FY 2022 Actuals</th>
<th>FY 2022 Budget</th>
<th>Actuals Year to Date</th>
<th>Budget v. Actuals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$6,444,996</td>
<td>$5,672,415</td>
<td>$478,708</td>
<td>$6,151,124</td>
<td>$2,050,689</td>
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</table>

## Net (Expenditures) Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2021</th>
<th>FY 2022 Actuals</th>
<th>FY 2022 Budget</th>
<th>Actuals Year to Date</th>
<th>Budget v. Actuals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NET (EXPENDITURES) REVENUE</strong></td>
<td>$ (487,863)</td>
<td>$ (447,730)</td>
<td>$ 0</td>
<td>$ (447,730)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

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1. Federal AHEC funding has a grant year of Sep 1 - Aug 31. The A2AHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current A2AHEC fiscal year. The first 10 months of the current grant year overlap with current A2AHEC fiscal year.
2. State Lottery funding is contingent on lottery performance from the prior fiscal year.
3. Subcontract period is Sep 1 - Aug 31. As such, 10 months of each subcontract fall into the current fiscal year and 2 months fall into the following fiscal year. The FY2022 budget shows the full budgeted Center contract for Sep 1, 2021 - Aug 31, 2022, inclusive of any supplemental funding awards signed as of September 30, 2022.
4. Regional Center Subcontract Expenses are based on actual invoices received and paid regardless of the expense contract year.
5. Program Initiatives are ongoing. Once a project has been awarded, the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing.
6. Includes any pending amount to be drawn from HRSA at report cut off date.
ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM
FY 2021-2022 ADVISORY COMMISSION MEMBERS

1. **Amanda Klein**  
   Scientific Director, Critical Path Institute  
   Email: amandashernoffklein@gmail.com  
   3-yr term FY17-FY20; FY 20-23

2. **Kristina Diaz**  
   Residency Program Director, Yuma Regional Medical Center  
   Email: kdiaz@yumaregional.org  
   3-yr term FY17-20; FY20-23

3. **Ed Paul**  
   Director, Family Medicine Residency Program, North Country Healthcare  
   epaul@nchcaz.org  
   3-yr term FY19-22

4. **Michael Allison**  
   Native American Liaison  
   Arizona Department of Health Services  
   Policy and Intergovernmental Affairs  
   Email: michael.allison@azdhs.gov  
   3-yr term FY20-FY23

5. **Kristen Grimes McCabe**  
   Interim Infection Control Officer  
   San Carlos Apache Healthcare  
   Email: Kristincollin04@icloud.com  
   3-yr term FY20-FY23

6. **Randall Flores**  
   Email: rflores@cchci.org  
   3-yr term FY21-FY24

7. **Jessica Madrid**  
   Email: jmadrid89@cableone.net  
   3-yr term FY21-FY24
EX-OFFICIO

8. Laura Dorrell  
   Board President, EAHEC  
   Email: ldorrell@gilahealth.com  
   3-year term  
   Center Board Term: 11/11-10/18  
   Appointed President: December 2016

9. Christopher Nunez  
   Board Chair, WAHEC  
   Email: Christopher.j.nunez@usdoj.gov  
   Center Board term: 9/28/17-9/28/2020  
   Appointed Chair: February 2019

10. Sarah Benatar  
    Board President, CPCHP  
    Email: sbenatar@coconino.az.gov  
    Appointed President: January 2022

11. Suganya Karuppana  
    Board President, CAAHEC  
    Email: SuganyaK@valledelsol.com  
    Appointed President: September 2021

12. Rocio Galvez-Martinez  
    Board Chair, SAAHEC  
    Email: Rocio.Galvez@wellsfargo.com

13. Alida Montiel  
    Board President, AIH-AHEC  
    Email: alida.montiel@itcaonline.com

14. Leila Barraza  
    AHEC Director  
    lbarraza@email.arizona.edu
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leila Barraza, JD, MPH</td>
<td>Director</td>
<td>626-0265</td>
<td><a href="mailto:lbarraza@arizona.edu">lbarraza@arizona.edu</a></td>
</tr>
<tr>
<td>Dan Derksen, M.D.</td>
<td>Senior Advisor &amp; PI</td>
<td>626-3085</td>
<td><a href="mailto:dderksen@arizona.edu">dderksen@arizona.edu</a></td>
</tr>
<tr>
<td>Jennifer Zuniga</td>
<td>Associate Director</td>
<td>626-8966</td>
<td><a href="mailto:jzuniga@arizona.edu">jzuniga@arizona.edu</a></td>
</tr>
<tr>
<td>Colleen Reed</td>
<td>Program Coordinator, Sr.</td>
<td>626-3208</td>
<td><a href="mailto:colleen@arizona.edu">colleen@arizona.edu</a></td>
</tr>
<tr>
<td>Amanda Perkins</td>
<td>Assistant Finance Director</td>
<td>621-0959</td>
<td><a href="mailto:alperkin@arizona.edu">alperkin@arizona.edu</a></td>
</tr>
<tr>
<td>Edgardo Figueroa</td>
<td>Program Manager</td>
<td>626-4028</td>
<td><a href="mailto:edgardofigueroa@arizona.edu">edgardofigueroa@arizona.edu</a></td>
</tr>
<tr>
<td>Nicole Paredes</td>
<td>Program Manager</td>
<td>626-3602</td>
<td><a href="mailto:nparedes@arizona.edu">nparedes@arizona.edu</a></td>
</tr>
<tr>
<td>Sonia Cota-Robles</td>
<td>Evaluation Specialist</td>
<td>621-4308</td>
<td><a href="mailto:soniacotarobles@arizona.edu">soniacotarobles@arizona.edu</a></td>
</tr>
<tr>
<td>Marni Valenzuela</td>
<td>Program Coordinator, Sr.</td>
<td>626-0265</td>
<td><a href="mailto:marnir@arizona.edu">marnir@arizona.edu</a></td>
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