



**Arizona AHEC Program Advisory Commission Meeting  
University of Arizona  
November 18, 2021 at 12pm  
Zoom – Remote Attendance  
Agenda**

1. Welcome and Introductions
2. Review and Approval of meeting minutes
  - a) August 26, 2021
3. Director's Updates
  - a) Tribal AHEC Update
  - b) Other Regional Centers RFP Update
  - c) State of Arizona Annual Report
  - d) Financial Report
4. Regional Center Presentations
5. Other business or information items (All)
6. Adjourn

Meeting packet contents:

1. Agenda
2. Minutes of meeting requiring approval: August 26, 2021
3. Quarterly Financial Summary and Report
4. Commission Roster
5. Center Directory
6. AHEC Program Office Directory



**DATE:** August 26, 2021  
**TIME:** 12:00-12:37pm  
**PLACE:** AHEC  
**COMMISSIONERS:** Lisa Kiser, Kristin Grimes, Wendy Armendariz, Michael Allison, Ed Paul, Laura Dorrell  
**OTHERS:** Jennifer Zuniga, Colleen Reed, Amanda Perkins, Shelley Vaughn, Jessica Madrid-Warden, Becca Harris, Jeri Byrne, Felipe Perez, Marc Verhougstraete, Andrea Lerner, Randall Flores, Diane Nunez, Christy Pacheco, Nancy Johnson, Carlos Gonzales, Jean Campbell, Jonathan Cartsonis, Marica Martinic  
**CHAired BY:** Leila Barraza

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	REPORTED BY:
<b>Called to order 12:00</b>	Welcome	Leila Barraza
<b>Meeting minutes</b>	<p>Review and approval of May 27, 2021 minutes. Motion to approve by Michael Allison; seconded by Laura Dorrell – minutes approved by commissioners.</p> <p>Review and approval of February 25, 2021 minutes. Motion to approve by Michael Allison; seconded by Laura Dorrell – minutes approved by commissioners.</p> <p>Review and approval of November 19, 2020 minutes with noted updates. Motion to approve by Ed Paul; seconded by Michael Allison – minutes approved by commissioners.</p>	Leila Barraza
<b>Financial Report</b>	A summary was provided of the Year to Date Financial Report for quarter ending June 30, 2021. New and returning commissioners will receive an invitation to attend an October 8 educational session about financial and other reports provided to commissioners.	Amanda Perkins
<b>Director's Updates</b>	<p>RFP updates – Southern Arizona AHEC/El Rio Community Health Center has been awarded the new AHEC Center contract in Santa Cruz, Cochise and Pima Counties. Dr. Felipe Perez will be the director of Southern Arizona AHEC (SAAHEC).</p> <p>Southeast Arizona AHEC (SEAHEC) was recognized and thanked for their years of service in this region.</p> <p>Tribal Sixth Regional Center AHEC law becomes effective September 29 and at that time, a RFP will be issued in the same manner as has been done in the past for our other centers.</p> <p>AHEC's annual Performance Report was submitted before the July 31, 2021 deadline to our federal funder, Health Resources and Services Administration. This data report consolidates all efforts by Centers, RHPPs and other supported entry.</p> <p>Commission Nominations 2021-22</p> <ul style="list-style-type: none"> <li>a. Introduction of Randall Flores for approval to AHEC Commission Advisory Board. Motion to approve by Michael Allison; seconded by Ed Paul; motion of nomination approved by commissioners.</li> <li>b. Introduction of Jessica Madrid for approval to AHEC Commission Advisory Board. Motion to approve by Michael Allison; seconded by Ed Paul; motion of nomination approved by commissioners.</li> </ul> <p>SAAHEC board chair, Rocio Galvez-Martinez, will join AHEC Commission Advisory Board effective September 1, 2021.</p>	<p>Leila Barraza</p> <p>Jennifer Zuniga</p> <p>Leila Barraza</p>



<b>Additional Updates</b>	<p>EAHEC – Gearing up for pipeline activities. EAHEC will begin ensuring data is correctly entered in AHEC database.</p> <p>NAAHEC – North Country Healthcare changing name to Colorado Plateau Center for Health Professions. Clinical training numbers have increased over the last year. Launched family medicine residency program in 2020 and currently have 8 residents, 5 residents are graduates of Arizona medical schools. Research programs continue to grow. Continuing to build GME, community health center, and LIC programs.</p>	Jeri Byrne  Marica Martinic
<b>Adjournment at 12:37pm</b>		



## Arizona AHEC Program

**FY 2021: 7/1/2021– 6/30/2022**

### Q1 YTD Financial Summary

- The quarterly financial report is organized into seven columns (from left to right):
  - Column 1: Line item titles/names.
  - Column 2: Prior year (FY 2020) actuals.
  - Column 3: Current year (FY 2021) budget.
  - Column 4: Current year (FY 2021) actuals YTD – Federal funding.
  - Column 5: Current year (FY 2021) actuals YTD – State funding.
  - Column 6: Current year (FY 2021) actuals YTD – Total (Federal and State funding combined).
  - Column 7: Comparison of current year Total Budget figures and Total Actual figures.
- Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects and Contracting Services office at UArizona monitors the expenses in the designated Model AHEC account in the University's financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.
- The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UArizona for deposit in the specific state AHEC account in the University's financial system. Lottery funds are received by UArizona throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.
- Program Administration consists of the personnel costs of the AzAHEC program office and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.
- Regional Center subcontract expenses are shown as actual amounts paid during the fiscal year, regardless of subcontract award year. The AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).
- Total Revenue YTD is \$5.3 million consisting of \$77k in federal AHEC grant funding and \$5.22 million of state lottery funding.
- Total Expenses YTD are \$1.76 million consisting of \$223K in Program Administration, \$7K in Program Operations, \$453k in Regional Center Subcontract payments, \$771k in other Center-based projects and services provided on behalf of Centers, and \$301K in Program Initiatives.



**ARIZONA AHEC PROGRAM**  
 FY 2022: 7/1/2021- 6/30/2022  
 YEAR TO DATE FINANCIAL REPORT  
 FOR Q1 ENDING SEPTEMBER 30, 2021

	FY 2021	FY 2022				Budget v. Actual
	(PRIOR YEAR)	Actuals Year to Date				
	Actuals	Budget <sup>1</sup>	Federal	State	Total	
<b>REVENUE:</b>						
Federal AHEC Grant and Supplement (received periodically on a reimbursement basis)	814,722	552,696 <sup>2</sup>	76,624 <sup>7</sup>	N/A	76,624	476,072
Arizona State Lottery (received in prior FY)	5,142,411	4,700,000 <sup>3</sup>	N/A	5,224,685	5,224,685	(524,685)
<b>TOTAL REVENUE</b>	<b>\$ 5,957,133</b>	<b>\$ 5,252,696</b>	<b>\$ 76,624</b>	<b>\$ 5,224,685</b>	<b>\$ 5,301,309</b>	<b>\$ (48,613)</b>
<b>EXPENDITURES:</b>						
Program Administration	945,478	988,130	31,318	191,906	223,224	764,906
Program Operations	11,932	65,854	N/A	7,220	7,220	58,634
AHEC Regional Center Subcontracts:						
EAHEC	476,921	562,000	5,747	191,509	197,256	364,744
NAHEC	608,719	562,000	-	38,897	38,897	523,103
SEAHEC	497,362	-	16,339	99,175	115,514	(115,514)
WAHEC	581,195	562,000	5,976	77,701	83,677	478,323
CAAHEC	949,233	562,000	17,244	-	17,244	544,756
SAAHEC	-	562,000	-	-	-	562,000
Sub-Total Regional Center Subcontracts	3,113,430	2,810,000 <sup>4</sup>	45,306 <sup>5</sup>	407,281 <sup>5</sup>	452,587	2,357,413
Reserve for Additional Regional Center Projects						
Medical Residency Support- Center-Based	211,928	204,000	-	-	-	204,000
Other Center Projects	-	250,000	-	-	-	250,000
Reserve for Additional Housing Expenses	-	50,000	-	-	-	50,000
Reserve for Center Performance-Based Funding	-	300,000	-	-	-	300,000
Sub-Total Reserve for Additional Regional Center Projects	211,928	804,000	N/A	-	-	804,000
Services Provided on Behalf of Regional Centers						
AHEC Database Maintenance and Support	29,430	25,500	-	-	-	25,500
RHPP Student Rotation Support	784,203	1,140,000	-	698,165	698,165	441,835
AHEC Scholars Support, Including Mentors in FY2021 and Travel	149,024	130,250	-	66,210	66,210	64,040
Student Housing in Regions	3,000	319,763	-	6,500	6,500	313,263
UArizona-based Pipeline Programs- Student Support Costs	251,549.00	112,000	-	-	-	112,000
Support for Student Rotations through COVID Vaccine Efforts	100,000.00	0	-	-	-	-
Reserve for Additional Services	-	300,000	-	-	-	300,000
Sub-Total Services Provided on Behalf of Regional Centers	1,317,206	2,027,513	N/A	770,875	770,875	1,256,638
Program Initiatives:						
RHPP Support- Campus-Based Expenses	462,115	380,000	-	290,686	290,686	89,314
Medical Residency Support- University-Based	-	136,925	-	2,372	2,372	134,553
Arizona Workforce Database Development	200,000	365,000	-	-	-	365,000
UArizona-based Pipeline Programs- Programming and Administration	148,451	300,000	-	-	-	300,000
Tribal AHEC Scope of Work Subcontract	-	250,000	-	-	-	250,000
Tribal AHEC Planning and Support	33,744	21,391	-	8,090	8,090	13,301
Annual RHPP Conference	725	23,000	-	-	-	23,000
Rural Health Conference Support	-	5,000	-	-	-	5,000
Other Program Initiatives	(13)	25,000	-	-	-	25,000
Sub-Total Program Initiatives	845,022	1,506,316 <sup>6</sup>	N/A	301,148 <sup>6</sup>	301,148	1,205,168
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,444,996</b>	<b>\$ 8,201,813</b>	<b>\$ 76,624</b>	<b>\$ 1,678,430</b>	<b>\$ 1,755,055</b>	<b>\$ 6,446,758</b>
<b>NET (EXPENDITURES) REVENUE</b>	<b>\$ (487,863)</b>	<b>\$(2,949,117)</b>	<b>\$ 0</b>	<b>\$ 3,546,255</b>	<b>\$ 3,546,255</b>	<b>N/A</b>

<sup>1</sup> Budget submitted to UArizona SVPHS acting on behalf of ABOR.  
<sup>2</sup> Federal AHEC funding has a grant year of Sep 1 - Aug 31. The AzaHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current AzaHEC fiscal year. The first 10 months of the current grant year overlap with current AzaHEC fiscal year.  
<sup>3</sup> State Lottery funding is contingent on lottery performance from the prior fiscal year.  
<sup>4</sup> Subcontract period is Sep 1 - Aug 31. As such, 10 months of each subcontract fall into the current fiscal year and 2 months fall into the following fiscal year. The FY2022 budget shown represents the full budgeted Center contract for Sep 1, 2021 - Aug 31, 2022, inclusive of any supplemental funding awards signed as of September 30, 2022.  
<sup>5</sup> Regional Center Subcontract Expenses are based on actual invoices received and paid regardless of the expense contract year.  
<sup>6</sup> Program Initiatives are ongoing. Once a project has been awarded, the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing.  
<sup>7</sup> Includes any pending amount to be drawn from HRSA at report cut off date.



## **ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM FY 2021-2022 ADVISORY COMMISSION MEMBERS**

- 1. Amanda Klein**  
Scientific Director, Critical Path Institute  
Email: [amandashernoffklein@gmail.com](mailto:amandashernoffklein@gmail.com)  
3-yr term FY17-FY20; FY 20-23
  
- 2. Kristina Diaz**  
Residency Program Director, Yuma Regional Medical Center  
Email: [kdiaz@yumaregional.org](mailto:kdiaz@yumaregional.org)  
3-yr term FY17-20; FY20-23
  
- 3. Ed Paul**  
Director, Family Medicine Residency Program, North Country Healthcare  
[epaul@nchcaz.org](mailto:epaul@nchcaz.org)  
3-yr term FY19-22
  
- 4. Michael Allison**  
Native American Liaison  
Arizona Department of Health Services  
Policy and Intergovernmental Affairs  
Email: [michael.allison@azdhs.gov](mailto:michael.allison@azdhs.gov)  
3-yr term FY20-FY23
  
- 5. Kristen Grimes McCabe**  
Interim Infection Control Officer  
San Carlos Apache Healthcare  
Email: [Kristincollin04@icloud.com](mailto:Kristincollin04@icloud.com)  
3-yr term FY20-FY23
  
- 6. Randall Flores**  
Email: [rflores@cchci.org](mailto:rflores@cchci.org)  
3-yr term FY21-FY24
  
- 7. Jessica Madrid**  
Email: [jmadrid89@cableone.net](mailto:jmadrid89@cableone.net)  
3-yr term FY21-FY24



## **EX-OFFICIO**

**8. Laura Dorrell**

Board President, EAHEC  
Email: ldorrell@gilahealth.com  
3-year term  
Center Board Term: 11/11-10/18  
Appointed President: December 2016

**9. Christopher Nunez**

Board Chair, WAHEC  
Email: Christopher.j.nunez@usdoj.gov  
Center Board term: 9/28/17-9/28/2020  
Appointed Chair: February 2019

**10. David Chavez**

Board President, NAHEC  
Email: dchavez@grandcanyonsquire.com  
Appointed President: 2021

**11. Suganya Karuppana**

Board President, CAAHEC  
Email: SuganyaK@valledelsol.com  
Appointed President: September 2021

**12. Rocio Galvez-Martinez**

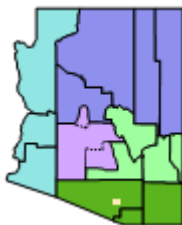
Board Chair, SAAHEC  
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**13. Leila Barraza**

AHEC Director  
lbarraza@email.arizona.edu

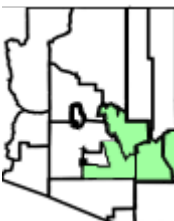


## ARIZONA AREA HEALTH EDUCATION CENTERS SYSTEM



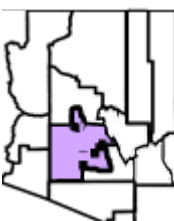
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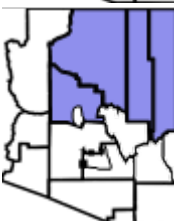
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Board President: Laura Dorrell  
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Contact: John Petty, Clinical Program  
Director  
928-402-8054, Cell: 928-961-0334  
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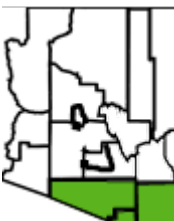
**Central Arizona AHEC (CAAHEC)**  
700 E. Jefferson St. Ste 100  
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**Center Director: Ana Roscetti**  
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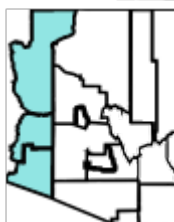
**Northern Arizona AHEC (NAHEC)**  
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**Center Director: Marica Martinic**  
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Board President: David Chavez  
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**Southern Arizona AHEC (SAAHEC)**  
450 W. Paseo Redondo  
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**Director: Dr. Felipe Perez**  
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Board Chair: Rocio Galvez-Martinez  
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