1. Welcome and Introductions
2. Review and Approval of meeting minutes
   a) August 26, 2021
3. Director’s Updates
   a) Tribal AHEC Update
   b) Other Regional Centers RFP Update
   c) State of Arizona Annual Report
   d) Financial Report
4. Regional Center Presentations
5. Other business or information items (All)
6. Adjourn

Meeting packet contents:
1. Agenda
2. Minutes of meeting requiring approval: August 26, 2021
3. Quarterly Financial Summary and Report
4. Commission Roster
5. Center Directory
6. AHEC Program Office Directory
DATE: August 26, 2021  
TIME: 12:00-12:37pm  
PLACE: AHEC  
COMMISSIONERS: Lisa Kiser, Kristin Grimes, Wendy Armendariz, Michael Allison, Ed Paul, Laura Dorrell  
OTHERS: Jennifer Zuniga, Colleen Reed, Amanda Perkins, Shelley Vaughn, Jessica Madrid-Warden, Becca Harris, Jeri Byrne, Felipe Perez, Marc Verhougstraete, Andrea Lerner, Randall Flores, Diane Nunez, Christy Pacheco, Nancy Johnson, Carlos Gonzales, Jean Campbell, Jonathan Cartsonis, Marica Martinic  
CHAIR BY: Leila Barraza

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>ANNOUNCEMENT/DISCUSSION</th>
<th>REPORTED BY</th>
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<tbody>
<tr>
<td>Called to order 12:00</td>
<td>Welcome</td>
<td>Leila Barraza</td>
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| Meeting minutes | Review and approval of May 27, 2021 minutes. Motion to approve by Michael Allison; seconded by Laura Dorrell – minutes approved by commissioners.  
Review and approval of February 25, 2021 minutes. Motion to approve by Michael Allison; seconded by Laura Dorrell – minutes approved by commissioners.  
Review and approval of November 19, 2020 minutes with noted updates. Motion to approve by Ed Paul; seconded by Michael Allison – minutes approved by commissioners. | Leila Barraza |
| Financial Report | A summary was provided of the Year to Date Financial Report for quarter ending June 30, 2021. New and returning commissioners will receive an invitation to attend an October 8 educational session about financial and other reports provided to commissioners. | Amanda Perkins |
| Director’s Updates | RFP updates – Southern Arizona AHEC/El Rio Community Health Center has been awarded the new AHEC Center contract in Santa Cruz, Cochise and Pima Counties. Dr. Felipe Perez will be the director of Southern Arizona AHEC (SAAHEC).  
Southeast Arizona AHEC (SEAHEC) was recognized and thanked for their years of service in this region.  
Tribal Sixth Regional Center AHEC law becomes effective September 29 and at that time, a RFP will be issued in the same manner as has been done in the past for our other centers.  
AHEC’s annual Performance Report was submitted before the July 31, 2021 deadline to our federal funder, Health Resources and Services Administration. This data report consolidates all efforts by Centers, RHPPs and other supported entry.  
Commission Nominations 2021-22:  
a. Introduction of Randall Flores for approval to AHEC Commission Advisory Board. Motion to approve by Michael Allison; seconded by Ed Paul; motion of nomination approved by commissioners.  
b. Introduction of Jessica Madrid for approval to AHEC Commission Advisory Board. Motion to approve by Michael Allison; seconded by Ed Paul; motion of nomination approved by commissioners.  
SAAHEC board chair, Rocio Galvez-Martinez, will join AHEC Commission Advisory Board effective September 1, 2021. | Leila Barraza  
Jennifer Zuniga  
Leila Barraza |
### Additional Updates

| **EAHEC** – Gearing up for pipeline activities. EAHEC will begin ensuring data is correctly entered in AHEC database.  
NAAHEC – North Country Healthcare changing name to Colorado Plateau Center for Health Professions. Clinical training numbers have increased over the last year. Launched family medicine residency program in 2020 and currently have 8 residents, 5 residents are graduates of Arizona medical schools. Research programs continue to grow. Continuing to build GME, community health center, and LIC programs. | Jeri Byrne  
| Marica Martinic |

### Adjournment at 12:37pm
The quarterly financial report is organized into seven columns (from left to right):
  o Column 1: Line item titles/names.
  o Column 2: Prior year (FY 2020) actuals.
  o Column 3: Current year (FY 2021) budget.
  o Column 4: Current year (FY 2021) actuals YTD – Federal funding.
  o Column 5: Current year (FY 2021) actuals YTD – State funding.
  o Column 6: Current year (FY 2021) actuals YTD – Total (Federal and State funding combined).
  o Column 7: Comparison of current year Total Budget figures and Total Actual figures.

Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects and Contracting Services office at UArizona monitors the expenses in the designated Model AHEC account in the University’s financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.

The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UArizona for deposit in the specific state AHEC account in the University’s financial system. Lottery funds are received by UArizona throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.

Program Administration consists of the personnel costs of the AzAHEC program office and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.

Regional Center subcontract expenses are shown as actual amounts paid during the fiscal year, regardless of subcontract award year. The AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).

Total Revenue YTD is $5.3 million consisting of $77k in federal AHEC grant funding and $5.22 million of state lottery funding.

Total Expenses YTD are $1.76 million consisting of $223K in Program Administration, $7K in Program Operations, $453k in Regional Center Subcontract payments, $771k in other Center-based projects and services provided on behalf of Centers, and $301k in Program Initiatives.
### Revenue:

Federal AHEC Grant and Supplement (received periodically on a reimbursement basis)  
814,722  
Arizona State Lottery (received in prior FY)  
5,142,411

**Total Revenue**  
$5,957,133  
$5,252,696

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<th>Actuals</th>
<th>Budget</th>
<th>Federal</th>
<th>State</th>
<th>Total</th>
<th>Budget v. Actual</th>
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### Expenditures:

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<th>FY 2022</th>
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<td>251,549.00</td>
<td>112,000</td>
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<td>Support for Student Rotations through COVID Vaccine Efforts</td>
<td>100,000.00</td>
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<td>TUArizona-based Pipeline Programs - Programming and Administration</td>
<td>148,451</td>
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<td>Tribal AHEC Planning and Support</td>
<td>33,744</td>
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<td>Rural Health Conference</td>
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<tr>
<td>Reserve for Additional Services</td>
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<tr>
<td>Other Program Initiatives</td>
<td>300,000</td>
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**Total Expenditures**  
$6,444,996  
$6,201,813

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<th>Actuals</th>
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<th>Federal</th>
<th>State</th>
<th>Total</th>
<th>Budget v. Actual</th>
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<td>72,935</td>
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**Net (Expenditures) Revenue**  
$-4,646,996  
$-6,201,813

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<th>Actuals</th>
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<th>Total</th>
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Federal AHEC funding has a grant year of Sep 1 - Aug 31. The AZAHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current AZAHEC fiscal year. The first 10 months of the current grant year overlap with the current AZAHEC fiscal year.

State Lottery funding is contingent on lottery performance from the prior fiscal year.

Program Initiatives are ongoing. Once a project has been awarded, the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing.

Includes any pending amount to be drawn from HRSA at report cut off date.

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**Arizona AHEC Program Advisory Commission Meeting**  
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ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM
FY 2021-2022 ADVISORY COMMISSION MEMBERS

1. Amanda Klein
   Scientific Director, Critical Path Institute
   Email: amandashernoffklein@gmail.com
   3-yr term FY17-FY20; FY 20-23

2. Kristina Diaz
   Residency Program Director, Yuma Regional Medical Center
   Email: kdiaz@yumaregional.org
   3-yr term FY17-20; FY20-23

3. Ed Paul
   Director, Family Medicine Residency Program, North Country Healthcare
   epaul@nchcaz.org
   3-yr term FY19-22

4. Michael Allison
   Native American Liaison
   Arizona Department of Health Services
   Policy and Intergovernmental Affairs
   Email: michael.allison@azdhs.gov
   3-yr term FY20-FY23

5. Kristen Grimes McCabe
   Interim Infection Control Officer
   San Carlos Apache Healthcare
   Email: Kristincollin04@icloud.com
   3-yr term FY20-FY23

6. Randall Flores
   Email: rflores@cchci.org
   3-yr term FY21-FY24

7. Jessica Madrid
   Email: jmadrid89@cableone.net
   3-yr term FY21-FY24
EX-OFFICIO

8. Laura Dorrell  
   Board President, EAHEC  
   Email: ldorrell@gilahealth.com  
   3-year term  
   Center Board Term: 11/11-10/18  
   Appointed President: December 2016

9. Christopher Nunez  
   Board Chair, WAHEC  
   Email: Christopher.j.nunez@usdoj.gov  
   Center Board term: 9/28/17-9/28/2020  
   Appointed Chair: February 2019

10. David Chavez  
    Board President, NAHEC  
    Email: dchavez@grandcanyonsquire.com  
    Appointed President: 2021

11. Suganya Karuppana  
    Board President, CAAHEC  
    Email: SuganyaK@valledelsol.com  
    Appointed President: September 2021

12. Rocio Galvez-Martinez  
    Board Chair, SAAHEC  
    Email: Rocio.Galvez@wellsfargo.com

13. Leila Barraza  
    AHEC Director  
    lbarraza@email.arizona.edu
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leila Barraza, JD, MPH</td>
<td>Director</td>
<td>626-0265</td>
<td><a href="mailto:lbarraza@arizona.edu">lbarraza@arizona.edu</a></td>
</tr>
<tr>
<td>Dan Derksen, M.D.</td>
<td>Senior Advisor &amp; PI</td>
<td>626-3085</td>
<td><a href="mailto:dderksen@arizona.edu">dderksen@arizona.edu</a></td>
</tr>
<tr>
<td>Jennifer Zuniga</td>
<td>Associate Director</td>
<td>626-8966</td>
<td><a href="mailto:jzuniga@arizona.edu">jzuniga@arizona.edu</a></td>
</tr>
<tr>
<td>Colleen Reed</td>
<td>Program Coordinator, Sr.</td>
<td>626-3208</td>
<td><a href="mailto:colleen@arizona.edu">colleen@arizona.edu</a></td>
</tr>
<tr>
<td>Amanda Perkins</td>
<td>Assistant Finance Director</td>
<td>621-0959</td>
<td><a href="mailto:alperkin@arizona.edu">alperkin@arizona.edu</a></td>
</tr>
<tr>
<td>Edgardo Figueroa</td>
<td>Program Manager</td>
<td>626-4028</td>
<td><a href="mailto:edgardofigueroa@arizona.edu">edgardofigueroa@arizona.edu</a></td>
</tr>
<tr>
<td>Nicole Paredes</td>
<td>Program Manager</td>
<td>626-3602</td>
<td><a href="mailto:nparedes@arizona.edu">nparedes@arizona.edu</a></td>
</tr>
<tr>
<td>Sonia Cota-Robles</td>
<td>Evaluation Specialist</td>
<td>621-4308</td>
<td><a href="mailto:soniacotarobles@arizona.edu">soniacotarobles@arizona.edu</a></td>
</tr>
<tr>
<td>Marni Rawiszer</td>
<td>Program Coordinator, Sr.</td>
<td>626-0265</td>
<td><a href="mailto:marnir@arizona.edu">marnir@arizona.edu</a></td>
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