



MEETING: RHPP Directors, Regional Center Directors, AHEC Scholar Faculty Mentors  
 DATE: May 19, 2021  
 TIME: 11:00 – 11:42am  
 PLACE: AHEC Zoom Meeting  
 HOST: Leila Barraza  
 RHPP Director Attendees: Shelley Vaughn, Andrea Lerner, Christy Pacheco, Andrea Lerner, Jonathan Cartsonis, Carlos Gonzales, Marc Verhougstraete  
 Center Director Attendees: Marica Martinic, Joena Ezroj, Gail Emrick  
 Other Attendees: Jennifer Zuniga, Colleen Reed, Nicole Paredes, Amanda Perkins, Sonia Cota-Robles, Becca Harris, Jen Peters, Jake Schwarz, Courtney Madsen, Dan Derksen, Jacob Gubler, Erin Sol

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
<b>Meeting 11:00am</b>	Welcome	Leila Barraza
<b>Discussion</b>	<p>HRSA Performance Report</p> <ol style="list-style-type: none"> <li>a. Sales Force final data entries for fiscal year 20/21 are being requested of centers, RHPPs, and other reporting entities</li> <li>b. Report validation request transmitted to centers.</li> <li>c. RHPP validation request will be transmitted</li> <li>d. Multiple cross-validated reports need to be prepared and then typed manually into report.</li> <li>e. Due to HRSA on 7/31/21 and submitted without reference to center or RHPP.</li> <li>f. For state entries, activities are reflected by center and RHPP.</li> </ol> <p>AHEC Scholar Immersions</p> <ol style="list-style-type: none"> <li>a. Working on developing guidelines for travel allowability</li> <li>b. Will need NAU (Andrea Lerner) and ASU (Diane Nunez?) input on what university guidelines are from these institutions.</li> <li>c. Monthly institutional updates will be needed at these meetings.</li> <li>d. Decision on whether AHEC Scholar immersions will be held in-person or remotely in September 2021 will be made later in the summer following evaluation and discussion of applicable restrictions and guidelines.</li> </ol> <p>RHPP Budget templates and narratives distributed this week. Technical assistance session scheduled for June 2. Budget can be submitted in one of three ways:</p> <ol style="list-style-type: none"> <li>1. Increase in budget request             <ol style="list-style-type: none"> <li>a. allowed based on increases in RHPP hours and students and/or AHEC Scholars.</li> </ol> </li> <li>2. Status quo in budget request             <ol style="list-style-type: none"> <li>a. up to 3% increase allowable if there are same number of RHPP hours and students and AHEC Scholars based on the average of the last two years.</li> </ol> </li> <li>3. Decrease in budget request             <ol style="list-style-type: none"> <li>a. if there will be less RHPP hours/students and scholars than the average of the last two years.</li> </ol> </li> </ol> <p>In terms of the AHEC Scholars program, would like further clarification on timelines especially for specific assignments for all Scholars, Centers, and Faculty Mentors. All up-to-date information is available in D2L; a request has been made for a distributable handout.</p>	<p>Jennifer Zuniga</p> <p>Amanda Perkins</p> <p>Jennifer Zuniga Amanda Perkins</p> <p>Marica Martinic</p>
<b>Ended 11:42AM</b>		