Arizona AHEC Program Advisory Commission Meeting
University of Arizona
February 25, 2021 at 12pm
Zoom – Remote Attendance

Agenda

1. Welcome and Introductions

2. Review and Approval of meeting minutes
   a) November 2020

3. Director’s Updates
   a) Tribal AHEC Activities
   b) Financial Report
   c) Project Funding Invitation: Vaccination Mobile Units
   d) New RHPP: Northern Arizona University Physical Therapy
   e) Interprofessional RHPP Conference/April 9-10, 2021

4. Regional Center presentations/updates

5. Other business or information items (All)

6. Adjourn

Meeting packet contents:

1. Agenda
2. Minutes of November 19, 2020 meeting
3. Quarterly Financial Summary and Report
4. Commission roster
5. Center Directory
6. AHEC Program Office Directory
**Arizona AHEC Program Advisory Commission Meeting**

**DATE:** November 19, 2020  
**TIME:** 12:00-1:03pm  
**PLACE:** AHEC  
**COMMISSIONERS:** Kristen McCabe, Michael Allison, Amanda Klein, Ed Paul, Laura Dorrell, Christopher Nunez, Denise Burley, Wendy Armendariz  
**OTHERS:** Jennifer Zuniga, Colleen Reed, Jeri Byrne, Amanda Perkins, Shelley Vaughn, Joena Ezroj, Gail Emrick, Dan Derksen, Elias Villarreal, Carlos Gonzales, Ana Roscetti, Diane Nunez, Marica Martinic, Claudia Gonzales, Jonathon Cartsonis  
**CHAIRLED BY:** Leila Barraza

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>ANNOUNCEMENT/DISCUSSION</th>
<th>REPORTED BY:</th>
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<tbody>
<tr>
<td>Called to order 12:00</td>
<td>Welcome &amp; Introductions</td>
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| Program Office Updates   | New commissioner nominations:                                                          | 1-Nominated by: Ed Paul  
  1) Michael Allison       | Approved by: Christopher Nunez, Wendy Armendariz, Denise Burley  
  2) Kristen Grimes McCabe | 2-Nominated by: Michael Allison; approved by: Ed Paul, Christopher Nunez, Wendy Armendariz, Denise Burley  
| Meeting Minutes          | August 27, 2020 meeting minutes review and approval                                    | Motion to approve: Wendy Armendariz; Seconded by: Ed Paul; approved by commissioners |
| Financial Report         | A summary was provided of the Year to Date Financial Report for quarter ending September 30, 2020. | Amanda Perkins                                   |
| Director's Updates       | Ongoing discussions in tribal consultation committees around an AZ AIAHEC Kim Russell is leading initiative on legislative side to get a bill introduced in the next legislative session. AIAHEC would work closely with other 5 centers to form partnerships and work with American Indian students.  
  Required annual report was provided to the State of Arizona Governor, AZ Legislature, and Arizona Board of Regents. Copies were distributed by mail to commissioners, programs, and others. A PDF is available on the home page of the AzAHEC website.  
  Innovative Funding Opportunity RFP was made available to centers in hopes of training future health care professionals in a distance learning context. Submissions were due November 17, the committee will begin review soon and decisions will be sent out as soon as possible. | Leila Barraza  
  Michael Allison          | Jennifer Zuniga                                                                       | Leila Barraza                                     |
| Additional Updates       | WAHEC – Submitted their Innovative RFP proposal to work with UA COM-T on planning a clinical longitudinal rotation in the WAHEC area for 9.5 months beginning March 2021. Work continues on meeting field experience clinical rotation placements and addressing HOSA club challenges due to cancellation of in-person school activities. This week, the Parker Center is hosting a COVID19 event to provide and increase testing within the community and surrounding areas. | Joena Ezroj                                        |
SEAHEC – High School clubs are meeting virtually as most school districts continue with remote learning. SEAHEC is collaborating with Pueblo High School HOSA club to support their club efforts. AHEC Scholars Immersion focused on farmworker health and social determinants of health at Winchester Heights Community. Another AHEC Scholar Cohort is focusing on opioid abuse and resources available within the communities. Residency program has a resident placed within Willcox. Additional collaborations with: A.T. Still School of Dentistry and NAU program to help fund PPE; Mariposa Community Health Center Pharmacy for scholar rotations; and AZ Telemedicine Program to host Acute Lung Care Webinar with emphasis on COVID.

EAHEC – Submitted Innovative RFP for unique student led/driven proposal for Northern Gila County. Longitudinal study ongoing in Payson focusing on LIC which has received great support from the community. Northern Gila County opening rural health clinic with Alan Michaels and Judith Hunt bringing another medical resource to the community.

NAHEC – Family medicine residency recruitment underway. PGY1 residents have each gone to external rotations at various locations. Interprofessional education programs continue to be developed; many programs are converting to virtual learning including high school and undergraduate programs.

CAAHEC – new Director, Ana Roscetti, will provide updates at next commission meeting.

UA sponsored projects is still processing AHEC federal contracts; approval should occur shortly. State Lottery purchase orders have been finalized so invoices can be approved and paid.

College of Medicine primary care scholarships continue to be awarded to COM-T and COM-Phx applicants.

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<th>Adjournment at 1:03pm</th>
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Gail Emrick

Jeri Byrne

Marica Martinic

Ed Paul

Amanda Perkins

Dan Derksen
The quarterly financial report is organized into seven columns (from left to right):
- Column 1: Line item titles/names.
- Column 2: Prior year (FY 2020) actuals.
- Column 3: Current year (FY 2021) budget.
- Column 4: Current year (FY 2021) actuals YTD – Federal funding.
- Column 5: Current year (FY 2021) actuals YTD – State funding.
- Column 6: Current year (FY 2021) actuals YTD – Total (Federal and State funding combined).
- Column 7: Comparison of current year Total Budget figures and Total Actual figures.

Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects and Contracting Services office at UArizona monitors the expenses in the designated Model AHEC account in the University’s financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.

The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UArizona for deposit in the specific state AHEC account in the University’s financial system. Lottery funds are received by UArizona throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.

Program Administration consists of the personnel costs of the AzAHEC program office and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.

Regional Center subcontract expenses are shown as actual amounts paid during the fiscal year, regardless of subcontract award year. The AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).

Total Revenue YTD is $5.54 million consisting of $394k in federal AHEC grant funding and $5.14 million of state lottery funding.

Total Expenses YTD are $3.47 million consisting of $475K in Program Administration, $8K in Program Operations, $1.46 million in Regional Center Subcontract payments, $897K in other Center-based projects and services provided on behalf of Centers, and $630K in Program Initiatives.
**ARIZONA AHEC PROGRAM**

**FY 2021: 11/1/2020 - 10/30/2021**

**YEAR TO DATE FINANCIAL REPORT**

**FOR Q2 ENDING December 31, 2020**

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<tr>
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<th>FY 2020</th>
<th>FY 2021</th>
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<td><strong>REVENUE:</strong></td>
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<td>Federal AHEC Grant and Supplement (received periodically on a reimbursement basis)</td>
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<td>798,934</td>
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<td>Arizona State Lottery (received in prior FY)</td>
<td>5,031,703</td>
<td>4,700,000</td>
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<td>TOTAL REVENUE</td>
<td>5,511,927</td>
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<td>Program Administration</td>
<td>901,874</td>
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<td>129,394</td>
<td>345,393</td>
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<td>GAHEC</td>
<td>683,190</td>
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<td>Medical Residence Support- Center-Based</td>
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<td>AHEC Database Maintenance and Support</td>
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<td>AHEC Scholars Support, Including Mentors in FY2021 and Travel</td>
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<td>Sub-Total Services Provided on behalf of Regional Centers</td>
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<td>Program Initiatives:</td>
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<td>RHPP-Support- Campus-Based Expenses</td>
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<td>412,954</td>
<td>(32,954)</td>
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<td>Medical Residence Support- University-Based</td>
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<td>136,925</td>
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<td>Arizona Workforce Database Development</td>
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<td>Tribal AHEC Scope of Work Subcontract</td>
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<td>Annual RHPP Conference</td>
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<td>Rural Health Conference Support</td>
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<td>3,470,647</td>
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<th>Actuals Year to Date</th>
<th>Budget v.</th>
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<td><strong>NET (EXPENDITURES) REVENUE</strong></td>
<td>$(216,648)</td>
<td>$(3,083,072)</td>
<td>0</td>
<td>$(2,065,313)</td>
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1. Budget submitted to UArizona SVPHS acting on behalf of ABOR.
2. Federal AHEC funding has a grant year of Sep 1 - Aug 31. The AzAHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current AzAHEC fiscal year. The first 10 months of the current grant year overlap with the current AzAHEC fiscal year.
3. State Lottery funding is contingent on lottery performance from the prior fiscal year.
4. Subcontract period is Sep 1 - Aug 31. As such, 10 months of each subcontract fall into the current fiscal year and 2 months fall into the following fiscal year. The FY2021 budget shows the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing.
5. Includes any pending amount to be drawn from HRSA at report cut off date.
6. The GVAHEC contract ended June 30, 2019, and final invoices were received and paid in FY 2020. No payments will be made to GVAHEC in FY 2021.
ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM
FY 2020-2021 ADVISORY COMMISSION MEMBERS

1. **Amanda Klein**  
   Scientific Director, Critical Path Institute  
   Email: amandashernoffklein@gmail.com  
   3-yr term FY17-FY20

2. **Rachel Behrendt**  
   Senior VP, Operations Hospice of the Valley  
   Email: rbehrendt@hov.org  
   3-yr term FY15-FY18; FY18-FY21

3. **Ronald Weinstein**  
   Director AZ Telemedicine Program University of Arizona - COM  
   1501 N. Campbell Avenue  
   Email: ronaldw@telemedicine.arizona.edu  
   3-yr term FY15-FY18; FY18-FY21

4. **Kristina Diaz**  
   Residency Program Director, Yuma Regional Medical Center  
   Email: kdiaz@yumaregional.org  
   3-yr term FY17-20

5. **Ed Paul**  
   Director, Family Medicine Residency Program, North Country Healthcare  
   epaul@nchcaz.org  
   3-yr term FY19-22

6. **Michael Allison**  
   Native American Liaison  
   Arizona Department of Health Services Policy and Intergovernmental Affairs  
   Email: michael.allison@azdhs.gov  
   3-yr term FY20-FY23

7. **Kristen Grimes McCabe**  
   Interim Infection Control Officer  
   San Carlos Apache Healthcare  
   Email: Kristincollin04@icloud.com  
   3-yr term FY20-FY23
EX-OFFICIO

8. Laura Dorrell  
   Board President, EAHEC  
   Email: Idorrell@gilahealth.com  
   3-year term  
   Center Board Term: 11/11-10/18  
   Appointed President: December 2016

9. Carrie Langley  
   Board President, SEAHEC  
   Email: CLangley@cochise.az.gov  
   Center board term:  
   Appointed President: 2020

10. Christopher Nunez  
    Board Chair, WAHEC  
    Email: Christopher.j.nunez@usdoj.gov  
    Center Board term: 9/28/17-9/28/2020  
    Appointed Chair: February 2019

11. Denise Burley  
    Board President, NAHEC  
    Email: Denise.Burley@mohavecounty.us  
    Appointed President: 2020

12. Wendy Armendariz  
    Board President, CAAHEC  
    Email: warmendariz@honorhealth.com  
    Appointed President: January 2020

13. Leila Barraza  
    AHEC Director  
    lbarraza@email.arizona.edu
Leila Barraza, JD, MPH  | Director | 626-0265 | lbarraza@arizona.edu  
Dan Derksen, M.D.  | Senior Advisor & PI | 626-3085 | dderksen@arizona.edu  
Jennifer Zuniga  | Associate Director | 626-8966 | jzuniga@arizona.edu  
Colleen Reed  | Program Coordinator, Sr. | 626-3208 | colleen@arizona.edu  
Amanda Perkins  | Assistant Finance Director | 621-0959 | alperkin@arizona.edu  
Edgardo Figueroa  | Program Manager | 626-4028 | edgardofigueroa@arizona.edu  
Nicole Paredes  | Program Manager | 626-3602 | nparedes@arizona.edu  
Sonia Cota-Robles  | Evaluation Specialist | 621-4308 | soniacotarobles@arizona.edu