Arizona AHEC Program Advisory Commission Meeting
University of Arizona
August 27, 2020
12:00 – 1:00pm
Zoom – Remote Attendance
https://uahs.zoom.us/j/91913647515

Agenda

1 Welcome and Introductions

2 Review and Approval of meeting minutes
   a. May 28, 2020

3 Director’s Updates
   a) Financial Report
   b) Tribal AHEC Activities
   c) Federal Reporting
   d) Commissioner nominations

4 Regional Center presentations/updates

5 Other business or information items (All)

6 Adjourn

Meeting packet contents:

1. Agenda
2. Minutes of May 28, 2020 meeting
3. Quarterly Financial Summary and Report
4. Commission roster
5. Center Directory
6. AHEC Program Office Directory
DATE: May 28, 2020  TIME: 12:00-1:03pm  PLACE: AHEC ZOOM

COMMISSIONERS: Ed Paul, Pam Lusk, Ron Weinstein, Agnes Attakai, Laura Dorrell, Carrie Langley, Wendy Armendariz

OTHERS: Colleen Reed, Jennifer Zuniga, Amanda Perkins, Leila Barraza, Shelley Vaughton, Elizabeth Hall-Lipsy, Jeri Byrne, Marica Martinic, Ayanna Figueroa, Carolos Gonzales, Christy Pacheco, Leila Barraza, Gail Emrick, Sean Clendaniel, Claudia Gonzales

CHAIRLED BY: Dan Derksen

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<tr>
<th>AGENDA</th>
<th>ANNOUNCEMENT/DISCUSSION</th>
<th>REPORTED BY:</th>
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<tr>
<td>12:00</td>
<td>Welcome &amp; Introductions</td>
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<tr>
<td>Meeting Minutes</td>
<td>Minutes approved from February 27, 2020; November 21, 2019; and August 27, 2019 Commission Meetings</td>
<td>Motion: Dr. Paul, Second: Dr. Weinstein</td>
</tr>
<tr>
<td>Financial</td>
<td>Presented Year to Date Financial Report quarter ending 5/31/2020.</td>
<td>Amanda Perkins</td>
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Program Office Updates

- Rural Health Conference was moved to Nov, 2020 hopefully to allow in person and virtual components.
- Leila Barraza JD, MPH was promoted to Associate Professor with tenure. She will assume the Interim AHEC Director role beginning July 1, 2020.
- The 2020 Tribal AHEC bill did not make it through the legislative session before adjournment last week. Leila Barraza, Timian Godfrey and Agnes Attakai will work with stakeholders to develop a sixth AHEC connected with the other five AHEC Regional Centers. A June 22nd meeting will be held to obtain feedback, metrics, guidelines to move forward.

- Commissioners expressed support of an AHEC Regional Center focused on tribal issues, and expanding student and resident rural experiences in tribal communities.
- A Tribal AHEC Center could help address health disparities in tribal communities – both rural and urban. An AHEC Regional Center focused on high need areas and populations can be transformative learning and service experiences for students, residents and field faculty.
- HRSA funded a COVID-19 AHEC supplement ($95,000). A workplan is being developed on how funding will be used based on input from the five AHEC Regional Centers and the seven RHPP Directors. This is a one-year program. Similar to the AHEC Scholars Program, it will also have Faculty Mentors. It will include upper division undergraduate students. Telehealth will incorporate these topics:
  1) Screening, testing, treatment protocols for COVID-19 health care;
  2) Impact of the social determinants of health on COVID-19 pandemic (e.g., stigma of positive patients and vulnerable populations such as the elderly, people of color, and rural populations);
  3) Self-Care of Health Care Professions (Quadruple Aim);
  4) Health Provider Resiliency Training
- The RHPP Conference April 3-4 2020, with ATP, had 330 participants.

Other Updates

- College of Pharmacy had 22 RHPP participants graduate; 60% will be pursuing residency training.
- In July NAHEC/NCHC will have four family medicine residents begin on-site training. Developing telehealth trainings for other students.
- COM-T graduated 22 RHPP students; 20 will continue on the distinction track. Primary Care Scholarships awarded to 7 first year and 7 other students. Found rural clinical rotations for most of their residents.
- Of all recent encounters across community health centers in Arizona, 53% have been done virtually.
- AZ Telemedicine offered AHEC Tribal Town Hall technical assistance.

End 1:03pm

Dr. Derksen thanked all for their incredible AHEC work and engagement.

Elizabeth Hall-Lipsy
Marica Martinic
Carlos Gonzales
Sean Clendaniel
Ron Weinstein

Dr. Derksen
Arizona AHEC Program
FY 2020: 7/1/20189– 6/30/2020
Q4 YTD Financial Summary

- The quarterly financial report is organized into seven columns (from left to right):
  - Column 1: Line item titles/names.
  - Column 2: Prior year (FY 2019) actuals.
  - Column 3: Current year (FY 2020) budget.
  - Column 4: Current year (FY 2020) actuals YTD – Federal funding.
  - Column 5: Current year (FY 2020) actuals YTD – State funding.
  - Column 6: Current year (FY 2020) actuals YTD – Total (Federal and State funding combined).
  - Column 7: Comparison of current year Total Budget figures and Total Actual figures.

- Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects and Contracting Services office at the University monitors the expenses in the designated Model AHEC account in the University’s financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.

- The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UA for deposit in the specific state AHEC account in the University’s financial system. Lottery funds are received by UA throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.

- Program Administration consists of the personnel costs of the AzAHEC program office and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.

- Regional Center subcontract expenses are shown as actual amounts paid during the fiscal year, regardless of subcontract award year. The AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).

- Program Initiatives includes AHEC supported initiatives other than the annual base subcontracts issued to each of the five regional AHEC centers. This includes the Rural Health Professions Program (RHPP), other supported projects, and expenditures that directly support the AHEC centers.

- Total Revenue YTD is $5.51 million consisting of $480K for the federal AHEC grant and $5.03 million from the annual lottery allocation.

- Total Expenses YTD are $5.73 million consisting of $902K in Program Administration, $29K in Program Operations, $2.84 million in Regional Center Subcontract payments, and $1.96 million in Program Initiatives.
### FY 2020: 7/1/2019-6/30/2020
#### YEAR TO DATE FINANCIAL REPORT
FOR Q4 ENDING JUNE 30, 2020

#### FY 2020 Year to Date Financial Report

**Revenue:**

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<tr>
<td>Federal AHEC Grant and Supplement (received periodically on a reimbursement basis)</td>
<td>522,424</td>
<td>515,000</td>
<td>480,224</td>
<td>N/A</td>
<td>480,224</td>
<td>34,776</td>
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<td>Arizona State Lottery (received in prior FY)</td>
<td>4,937,867</td>
<td>4,700,000</td>
<td>N/A</td>
<td>5,031,703</td>
<td>5,031,703</td>
<td>(331,703)</td>
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<td><strong>Total Revenue</strong></td>
<td>$ 5,460,291</td>
<td>$ 5,215,000</td>
<td>$ 480,224</td>
<td>N/A</td>
<td>$ 5,031,703</td>
<td>$ 5,111,927</td>
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**Expenditures:**

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<tbody>
<tr>
<td>Program Administration</td>
<td>815,073</td>
<td>1,077,807</td>
<td>126,096</td>
<td>775,778</td>
<td>901,874</td>
<td>175,933</td>
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<td>Program Operations</td>
<td>88,479</td>
<td>74,628</td>
<td>N/A</td>
<td>29,441</td>
<td>29,441</td>
<td>45,187</td>
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<td>AHEC Regional Center Subcontracts:</td>
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<tr>
<td>GAHEC</td>
<td>546,063</td>
<td>620,100</td>
<td>71,914</td>
<td>611,375</td>
<td>683,189</td>
<td>(63,089)</td>
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<td>GVAHEC</td>
<td>593,544</td>
<td>-</td>
<td>40,156</td>
<td>157,306</td>
<td>197,462</td>
<td>(197,462)</td>
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<td>NAHHEC</td>
<td>567,492</td>
<td>644,940</td>
<td>88,590</td>
<td>532,793</td>
<td>598,758</td>
<td>13,242</td>
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<td>WAHEC</td>
<td>630,395</td>
<td>612,000</td>
<td>69,370</td>
<td>489,364</td>
<td>558,734</td>
<td>53,266</td>
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<tr>
<td>Sub-Total Regional Center Subcontracts</td>
<td>2,007,863</td>
<td>2,198,980</td>
<td>454,128</td>
<td>1,958,172</td>
<td>2,484,958</td>
<td>527,200</td>
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<tr>
<td>Program Initiatives:</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>FY20 (Current Fiscal Year) Support</td>
<td></td>
<td></td>
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<tr>
<td>AHEC Database Maintenance and Support</td>
<td>42,289</td>
<td>42,289</td>
<td>2,364</td>
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<td>AHEC Scholars Travel and Support</td>
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<td>Medical Residency Support</td>
<td>880,777</td>
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<td>Arizona Workforce Database Development</td>
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<td>249,525</td>
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<td>UArizona-based Pipeline Programs</td>
<td>369,143</td>
<td>369,143</td>
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<td>Tribal-AHEC Financing and Support</td>
<td>20,257</td>
<td>20,257</td>
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<tr>
<td>Other Program Initiatives</td>
<td>14,224</td>
<td>14,224</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total FY20 Program Initiatives</td>
<td>1,382,663</td>
<td>1,225,819</td>
<td>1,958,172</td>
<td>1,958,172</td>
<td>3,967,647</td>
<td></td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 5,294,078</td>
<td>$ 10,212,234</td>
<td>$ 480,224</td>
<td>$ 5,248,349</td>
<td>$ 5,728,573</td>
<td>$ 4,483,661</td>
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**Net (Expenditures) Revenue**

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<tr>
<td>Federal</td>
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<td>State</td>
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<tr>
<td>GAHEC</td>
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<tr>
<td>GVAHEC</td>
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<td>NAHHEC</td>
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<td>WAHEC</td>
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<tr>
<td><strong>Total</strong></td>
<td>$1,382,663</td>
<td>$1,225,819</td>
<td>$1,958,172</td>
<td>$1,958,172</td>
<td>$3,967,647</td>
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**Notes:**

1. Budget submitted to UArizona SVPHS acting on behalf of ABOR.
2. Federal AHEC funding has a grant year of Sep 1 - Aug 31. The A2AHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current A2AHEC fiscal year. The first 10 months of the current grant year overlap with current A2AHEC fiscal year. The FY 2020 HRSA core allocation is $515,000.
3. State Lottery funding is contingent on lottery performance from the prior fiscal year.
4. Subcontract period is Sep 1 - Aug 31. As such, 10 months of each subcontract fall into the current fiscal year and 2 months fall into the following fiscal year. The FY 2020 budget shows representations of the full Center contract for Sep 1, 2019 - Aug 31, 2020, inclusive of any supplemental funding awards signed as of June 30, 2020. Regional Center Subcontract Expenses are based on actual invoices received and paid regardless of the expense contract year.
5. Program Initiatives are ongoing. Once a project has been awarded, the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing. The FY20 budget included only total Program Initiatives Support and, therefore, line item budgets are not presented here.
6. Includes any pending amount to be drawn from HRSA at report cut off date.
7. The GVAHEC contract ended June 30, 2019, so no funds were budgeted for FY 2020. As their operations were ramped-up, final GVAHEC invoices were received and paid in FY 2020.
### ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM
**FY 2019-2020 ADVISORY COMMISSION MEMBERS**

1. **Amanda Klein**  
   Scientific Director, Critical Path Institute  
   Email: amandashernoffklein@gmail.com  
   3-yr term FY17-FY20

2. **Rachel Behrendt**  
   Senior VP, Operations Hospice of the Valley  
   Email: rbehrendt@hov.org  
   3-yr term FY15-FY18; FY18-FY20

3. **Ronald Weinstein**  
   Director AZ Telemedicine Program University of Arizona - COM  
   1501 N. Campbell Avenue  
   Email: ronaldw@telemedicine.arizona.edu  
   3-yr term FY15-FY18; FY18-FY21

4. **Agnes Attakai**  
   Director Health Disparities Outreach Prevention Education  
   Email: agnesa@email.arizona.edu  
   3-yr term FY17-20

5. **Pamela Lusk**  
   DNP, Psychiatric & Mental Health Nurse Practitioner  
   Email: plusk@email.arizona.edu  
   3-yr term FY17-20

6. **Kristina Diaz**  
   Residency Program Director, Yuma Regional Medical Center  
   Email: kdiaz@yumaregional.org  
   3-yr term FY17-20

7. **Ed Paul**  
   Director, Family Medicine Residency Program, North Country Healthcare  
   epaul@nchcaz.org  
   3-yr term FY19-22
EX-OFFICIO

8. Laura Dorrell  
   Board President, EAHEC  
   Email: ldorrell@gilahealth.com  
   3-year term  
   Center Board Term: 11/11-10/18  
   Appointed President: December 2016

9. Carrie Langley  
   Board President, SEAHEC  
   Email: CLangley@cochise.az.gov  
   Center board term:  
   Appointed President: 2020

10. Christopher Nunez  
    Board Chair, WAHEC  
    Email: Christopher.j.nunez@usdoj.gov  
    Center Board term: 9/28/17-9/28/2020  
    Appointed Chair: February 2019

11. Denise Burley  
    Board President, NAHEC  
    Email: Denise.Burley@mohavecounty.us  
    Appointed President: 2020

12. Wendy Armendariz  
    Board President, CAAHEC  
    Email: warmendariz@honorhealth.com  
    Appointed President: January 2020

13. Leila Barraza  
    AHEC Director  
    lbarraza@email.arizona.edu
Leila Barraza, JD, MPH | Director | 626-0265 | lbarraza@email.arizona.edu
Dan Derksen, M.D. | Senior Advisor | 626-0265 | dderksen@email.arizona.edu
Jennifer Zuniga | Associate Director | 626-8966 | jzuniga@email.arizona.edu
Colleen Reed | Program Coordinator, Sr. | 626-3208 | colleen@email.arizona.edu
Amanda Perkins | Assistant Finance Director | 621-0959 | alperkin@email.arizona.edu
Edgardo Figueroa | Program Manager | 626-4028 | edgardofigueroa@email.arizona.edu
Nicole Paredes | Program Manager | 626-3602 | nparedes@email.arizona.edu
Sonia Cota-Robles | Evaluation Specialist | 621-4308 | soniacotarobles@email.arizona.edu