



Arizona AHEC Program Advisory Commission Meeting
University of Arizona
May 31, 2019
11:00-12:30pm

Agenda

- I. Welcome and introductions; Review remote attendees
- II. Review and Approval of meeting minutes from February 25, 2019
- III. Director's Updates
 - o Financial Reports
- IV. Regional Center presentations/updates
- V. Other business or information items (All)
- VI. Adjourn

Meeting packet contents:

1. Agenda
2. Minutes of February 25 meeting
3. Quarterly Financial Summary and Report
4. Commission roster
5. Center Directory
6. AHEC Directory



DATE: February 25, 2019
 TIME: 11:00-12:30pm
 PLACE: AHEC
 COMMISSIONERS PRESENT: Dan McDonald; Remote: Cheryl Blume, Amanda Klein, Pam Lusk, Marylyn McEwen
 OTHERS PRESENT: Jennifer Zuniga, Colleen Reed, Nicole Paredes, Sonia Cota-Robles, Michelle Aros; Remote: Marney Babbitt-Pierce, Jonathan Cartsonis, Carlos Gonzales, Gail Emrick, Edgardo Figueroa, Claudia Gonzales, MariaJose Almazan, Christy Pacheco, Martha McNair, Dan Derksen, Jeri Byrne, Heather Hiser, Elizabeth Hall-Lipsy
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 11:08 a.m.	Welcome & Introductions	
No Quorum Present		
Minutes:	Marney Babbitt-Pierce notes correction to name	
Financial Report:	Michelle Aros provided a written summary of the Year to Date Financial Report for the quarter ending December 31, 2018.	
Director's Update from Sally Reel	<ul style="list-style-type: none"> - Scholars Experience in January for assessment assignment which will lead to a poster presentation at RHPP Conference in April and help them determine the region they are interested in working with. New scholar cohorts will be determined beginning in May. - Team and Center Directors have been working hard on getting CME and CNEs established for programs. - Sonia Cota-Robles new AHEC Evaluation Specialist introduced. - Nicole Paredes new Program Manager introduced. - Graham Haer has resigned after working remotely for almost two years. Michelle Aros and her team assisting until new finance person hired. - Request for Proposal for new Maricopa Regional Center vendor has been sent out. 	
Regional Center Presentations	<p>EAHEC – No report</p> <p>GVAHEC – No report</p> <p>NAHEC - Actively participating with AHEC Scholars, MAT ECHO, and the Future Health Leaders Summer programs. Hiring two</p>	



	<p>RDMEs for our ATSU campus. Still seeking funding for the Family Medicine Residency. Working with the office of Diversity and Inclusion at UA to plan the Med-Start summer program.</p> <p>SEAHEC - Project ECHO Update have had two trainings in the region, held at: UA Arizona telemedicine Program office; and the other in Willcox; 7 participants total including 4 FNP's, 1 FNP student and 2 pharmacists. AHEC Scholars Program workshop held with 4 participants to identify gaps in information to develop a community survey. New hire Beth Robinson, as half time CE/CME Coordinator focusing on Cochise County and coordinating our Project ECHO efforts. Continuing work with rural youth, Future Health Leaders clubs, Med-Start applications and preparation for summer camps.</p> <p>WAHEC - College of Health Careers graduated a total of 40 students this quarter: MOS (17), CNA (14), Phlebotomy (4) & MCB (5). Area clinical rotations include: CHATAM PA Program, UofA College of Medicine, Midwestern PA Program, UofA , PhD program , Wildlife and food safety (Dept. of Soil, water and environmental services) and Gateway Community College (Sonography). CNA Aztec Project program began in January, 5 students currently enrolled. ECHO Project has total of 18 participants. RCBH/WAHEC along with BH department are addressing the opiate crisis by conducting presentation across Yuma county. Hosted 11 students from the AHEC Scholars program in January. Coordinated annual TB Symposium in December with US and Mexican officials, 130 participants participated in the event. RCBH/WAHEC working with NAU Perchlorate Research Study to study Yuma drinking water for contaminants. RCBH/WAHEC along with U of A is involved in the Nattokinase study to improve insulin sensitivity and weight loss in women with obesity and diabetes.</p>	
Other Business or Informational Items (All)	No new business.	
Adjournment at 12:14pm		



Arizona AHEC Program

FY 2019: 7/1/2018 – 6/30/2019

Q3 YTD Financial Summary

- The quarterly financial report is organized into seven columns (from left to right):
 - Column 1: Line item titles/names.
 - Column 2: Prior year (FY 2018) actuals.
 - Column 3: Current year (FY 2019) budget.
 - Column 4: Current year (FY 2019) actuals YTD – Federal funding.
 - Column 5: Current year (FY 2019) actuals YTD – State funding.
 - Column 6: Current year (FY 2019) actuals YTD – Total (Federal and State funding combined).
 - Column 7: Comparison of current year Total Budget figures and Total Actual figures.
- Federal AHEC grant funding is disbursed on a reimbursement basis. The Sponsored Projects Services office at the University monitors the expenses in the designated Model AHEC account in the University's financial system, draws funds for unreimbursed expenses, receives the funds from the federal government, and applies them to the Model AHEC account. This process typically takes place 2-3 times per month.
- The Arizona State Lottery distributes AHEC funds to ABOR. ABOR then disburses lottery funding to UA for deposit in the specified state AHEC account in the University's financial system. Lottery funds are received by UA throughout each fiscal year or in a single payment at the end of the fiscal year, depending on the year.
- Program Administration consists of the personnel costs of the AzAHEC program office, a new Special Advisor to AzAHEC and SrVP on Tribal Affairs position, and federal AHEC grant indirect costs charged at 8% of modified total direct costs. Program Operations includes the non-personnel operating costs of the AzAHEC program office.
- Regional Center subcontract expenses are grouped into two categories: "Current FY Allocation" and "Prior FY Allocation". These two categories are separated because the AHEC fiscal year runs from July 1 – June 30 while the AHEC regional Center subcontract year runs from September 1 – August 31. Each AHEC fiscal year includes the last two months of the prior year regional Center subcontracts (July 1 – August 31) and the first ten months of the current regional Center subcontracts (September 1 – June 30).
- Program Initiatives includes AHEC supported initiatives other than the annual base subcontracts issued to each of the five regional AHEC centers, including other initiatives support to the AHEC regional centers. Support issued and paid/transferred in the current fiscal year appears in the "FY19 (Current Fiscal Year) Support" line. Support issued or planned in a prior fiscal year but paid/transferred in the current or a future fiscal year appears in the "Prior Fiscal Years Support" line.
- Total Revenue YTD for FY 2019 is \$5.31 million consisting of \$371.4K of payments for the federal AHEC grant and \$4.94 million from the annual lottery allocation.
- Total Expenses YTD for FY 2019 are \$4.21 million consisting of \$545.6K in Program Administration, \$72.2K in Program Operations, \$2.26M in Regional Center Subcontract payments (\$1.04M current year and \$1.21M prior year), and \$1.39M in Program Initiatives.



ARIZONA AHEC PROGRAM
FY 2019: 7/1/2018 - 6/30/2019
YEAR TO DATE FINANCIAL REPORT
FOR Q3 ENDING MAR 31, 2019

	FY 2018		FY 2019				Budget v. Actual
	(PRIOR YEAR)	Actuals	Budget	Federal	State	Total	
REVENUE:							
Federal AHEC Grant (received periodically on a reimbursement basis)	486,722	709,000	2	371,398	7	371,398	337,602
Arizona State Lottery (received in prior FY)	4,864,876	4,750,000	3	N/A	4,937,867	4,937,867	(187,867)
TOTAL REVENUE	\$ 5,351,598	\$ 5,459,000	\$ 371,398	\$ 4,937,867	\$ 5,309,265	\$ 149,735	
EXPENDITURES:							
Program Administration	745,548	922,000		65,964	479,634	545,587	376,413
Program Operations	98,664	80,000		N/A	72,244	72,244	7,756
AHEC Regional Center Subcontracts -- Current FY Allocation:							
EAHEC	396,598	473,150		19,237	219,136	238,373	234,777
GVAHEC	314,353	473,150		-	137,665	137,665	335,485
NAHEC	331,007	473,150		24,750	163,827	188,577	284,573
SEAHEC	310,238	473,150		40,860	195,840	236,700	236,450
WAHEC	380,140	473,150		22,150	219,218	241,368	231,782
Sub-Total Current FY Allocation	1,732,336	2,365,750	4	106,996	935,686	1,042,682	2,365,750
AHEC Regional Center Subcontracts -- Prior FY Allocation:							
EAHEC	179,180	202,850		28,503	178,899	207,402	(4,552)
GVAHEC	235,998	286,850		38,412	234,571	272,983	13,867
NAHEC	157,072	268,850		41,567	209,197	230,764	18,086
SEAHEC	351,356	288,850		42,623	224,476	267,099	21,751
WAHEC	147,998	219,850		47,344	172,516	219,860	(10)
Sub-Total Prior FY Allocation	1,071,603	1,267,250	4	198,448	1,019,660	1,218,108	540,456
Program Initiatives:							
FY19 (Current Fiscal Year) Support	N/A	1,975,000	6	N/A	1,395,228	1,395,228	579,772
Prior Fiscal Years Support	1,790,336	5,042,000	6	N/A	(66,500)	(66,500)	5,108,500
Sub-Total Program Initiatives	1,790,336	7,017,000		-	1,328,728	1,328,728	5,688,272
TOTAL EXPENDITURES	\$ 5,438,488	\$ 11,652,000	\$ 371,398	\$ 3,835,951	\$ 4,207,349	\$ 7,444,651	
NET (EXPENDITURES) REVENUE	\$ (86,889)	\$ (6,193,000)	\$ -	\$ 1,101,916	\$ 1,101,916	N/A	

- 1 Budget submitted to UA SVP/PHS acting on behalf of ABOR.
- 2 Federal AHEC funding has a grant year of Sep 1 - Aug 31. The AZAHEC program office is on the UA fiscal year of Jul 1 - June 30. Two months from the prior federal grant year fall at the beginning of the current AZAHEC fiscal year. The first 10 months of the current grant year overlap with current AZAHEC fiscal year. The FY19 HRSA core allocation is \$515,000. HRSA issued a FY19 administrative supplement of \$124,012 to support an opioid abuse telemedicine training program.
- 3 State Lottery funding is contingent on lottery performance from the prior fiscal year.
- 4 Subcontract period is Sep 1 - Aug 31. As such, 10 months of each subcontract fall into the current fiscal year and 2 months fall into the following fiscal year. Includes FY19 HRSA administrative supplement support to the Centers
- 5 Regional Center Subcontract Expenses are based on actual invoices received and paid.
- 6 Program Initiatives are ongoing. Once a project has been awarded, the full amount of awarded monies are transferred out of the AHEC fund. Support external to the UA is issued via purchase order and paid via invoicing. Includes other initiatives support to the AHEC regional Centers beyond the annual base subcontracts.
- 7 Includes any pending amount to be drawn from HRSA at report cut off date.



ARIZONA AHEC HEALTH EDUCATION CENTER SYSTEM FY 2018-2019 ADVISORY COMMISSION MEMBERS

1. Rachel Behrendt

Senior VP, Operations Hospice of the Valley
Email: rbehrendt@hov.org
3-yr term FY16-FY19

2. Amanda Klein

Clinical Pharmacist, El Rio Community Health Center
Email: AmandaK@elrio.org
3-yr term FY16-FY19

3. Daniel A. McDonald

Interim Director, Pima County Cooperative Extension,
Area Associate Agent, Area Regional Specialist
Family and Consumer Sciences
Email: mcdonald@cals.arizona.edu
3-yr term FY16-19

4. Ronald Weinstein

Director AZ Telemedicine Program University of Arizona - COM
1501 N. Campbell Avenue
Email: ronaldw@telemedicine.arizona.edu
3-yr term FY18-FY21

5. Agnes Attakai

Director Health Disparities Outreach Prevention Education
Email: agnesa@email.arizona.edu
3-yr term FY17-20

6. Pamela Lusk

DNP, Psychiatric & Mental Health Nurse Practitioner
Email: plusk@email.arizona.edu
3-yr term FY17-20

7. Kristina Diaz

Residency Program Director, Yuma Regional Medical Center
Email: kdiaz@yumaregional.org
3-yr term FY17-20



EX-OFFICIO

8. Laura Dorrell

Board President, EAHEC
Email: ldorrell@gilahealth.com
3-year term
Center Board Term: 11/11-10/18
Appointed President: December 2016

9. Marylyn McEwen

Board President, SEAHEC
UA College of Nursing
Email: marylynm@email.arizona.edu
Center board term: 12/18-
Appointed President: December 2018

10. Christopher Nunez

Board Chair, WAHEC
Email: Christopher.j.nunez@usdoj.gov
Center Board term: 9/28/17-9/28/2020
Appointed Chair: February 2019

11. Cheryl Blume

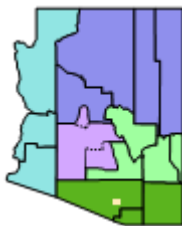
Board President, NAHEC
Email: cherylb@housingnaz.org
Center Board term: 01/01/18-12/31/2020
Appointed President: January 2018

12. Sally J. Reel

Associate Vice President for Community Engagement; Director, Arizona Area Health Education;
Program Distinguished Outreach Professor
Email: sreel@email.arizona.edu



ARIZONA AREA HEALTH EDUCATION CENTERS SYSTEM

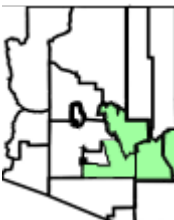


Arizona AHEC Program Office

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 Contact: Colleen Reed, Program
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 colleen@email.arizona.edu

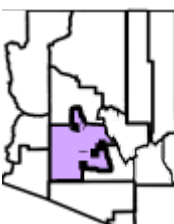


Eastern Arizona AHEC (EAHEC)

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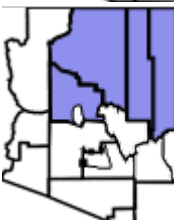


Greater Valley AHEC (GVAHEC)

c/o Empowerment Systems, Inc.
 2066 West Apache Trail, Suite 116
 Apache Junction, AZ 85120-3733
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Director: Martha McNair

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Northern Arizona AHEC (NAHEC)

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 (Mailing) PO Box 3630, 86003
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Center Director: Marica Martinic

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 Board President: Cheryl Blume
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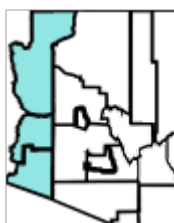


Southeast Arizona AHEC (SEAHEC)

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Executive Director: Gail Emrick

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Contact: Erin Sol, Program Coord. for
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Western Arizona AHEC (WAHEC)

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 85350
 (928) 276-3414
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Center Director: TBA

Board President: Christopher Nunez
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 Contact: Claudia Gonzalez, Program
 Coordinator
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Edgardo Figueroa	Program Manager	626-4028	edgardoafigueroa@email.arizona.edu
Nicole Paredes	Program Manager	626-3602	nparedes@email.arizona.edu
Sonia Cota-Robles	Evaluation Specialist	621-4308	soniacotarobles@email.arizona.edu

Parking permits are available for Tucson participants. Please notify Colleen, 520.626.0265, **prior** to the meeting if you need a permit.