



ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Friday, September 25, 2015
 TIME: Noon-2:00pm
 PLACE: Arizona Inn
 COMMISSIONERS PRESENT: Michael Allison, Jendean Sartain, Patricia Tarango, Neil Gago, Jean Campbell, Daniel McDonald
 OTHERS PRESENT: Sally Reel, Tamsen Bassford, Jeri Byrne, Gail Emrick, Dan McDonald, Elizabeth Hall-Lipsy, Marylyn McEwen, Graham Haer, Julie Kunrath, Jennifer Zuniga, Cindy Cowen and Lynda Rau
 On phone: Geneieve Notah, Ines Pampara, Sean Clendaniel, Marica Martinic, Elizabeth Arredondo, Ana Robles, Ramona Corrales
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at Noon by Dr. Sally Reel	Welcome and introductions.	
Minutes: April 24, 2015	Quorum was not present. No corrections or additions to the minutes. No quorum to approve. Will be approved at next meeting with a quorum.	
Financial Report:	Graham Haer gave an overview of the quarterly financial report. Handout provided in packet.	
Director's Update	<p>Introduction of new members:</p> <p>Rachel Behrendt, CNO Banner University Medical Center Phoenix Daniel McDonald, Associate Agent/Associate Regional Specialist, Pima County Cooperative Extension/University of Arizona Cooperative Extension Ronald Weinstein, MD, Director, Arizona Telemedicine Program</p> <p>Sally reported that the Annual Report is almost complete and is due by Nov. 15th. Our performance is robust. Community-based training is extensive across all levels.</p> <p>Research, Project, and Community-Based Research RFAs will be released sometime in October with an anticipated submission date mid-December. Small grant program since FY 2007 Added Community Engagement Research Program in FY 2015 Added Faculty Research Development Grants in FY 2015 Added Interprofessional Innovative Teaching Grant in FY 2015</p> <p>Added second virtual simulation event in June that linked ASTEC, ATP, Regional Centers and students throughout Arizona and other states (Minnesota) via iPads for virtual real-time</p>	



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	<p>simulations. Sally spoke of how well these virtual real-time simulations were working. And provided a Proof of Concept example.</p> <p>Housing is moving forward in Tuba City and will be in final phase of lease soon.</p> <p>Continuing to partner with AZICATS. CTSA not funded however many planned research efforts proceeding.</p> <ul style="list-style-type: none"> Support one career development trainee as part of the AZICATS Data partnership with NAHEC already underway Moving toward enhanced training with SEAHEC and the soon to be launched Center for the Elimination of Border Health Disparities Exploring the implementation of the Dream Machine. Going into high schools with molecular stations and take state of the art equipment into rural schools. Looking for funding. <p>Events being planned for the Spring.</p> <ul style="list-style-type: none"> Team Science/Regulatory Science CE RHPP Cultural Wisdom Faculty Development for IPE with a special consultant coming in from Toronto. Ten faculty members from each college will be invited to participate. <p>We will be resubmitting the ANE grant.</p> <p>The FY 2016 final budget will be reviewed at the next meeting. We received \$4.7 million from lottery and \$517,000 federal new funds.</p> <p>Working on planning a Strategic Planning Retreat in 2016 to come up with our strategic vision for the next 5 years.</p>	
<p>Regional Center Presentations</p>	<p>EAHEC – Jeri reported that they are currently in a holding pattern because of Banner and waiting to determine what their role will be. Many of the rural sites need guidance from us. Working on ways to partner. Very proud of her programs and looking to develop new programs for Gila County. Jeri also reported that they have a new board president, Jean Campbell.</p> <p>NAHEC– Greetings from Sean and Flagstaff. Very excited to announce new manager and are delighted to have. Sean provided an update on the residency program. Getting reading to submit our Family Medicine Residency Program ACGME Program application (aka PIF), which will put us on the timeline for accreditation by next summer, and recruitment of our first class to start July 17. Planning has begun on the annual Pathways Conference which will be held October 12-14 in Seattle. The Learning Center is being remodeled. It's a new school year and they will be hosting new events. There is a new CEO, Dr. Anne Newland, at North Country.</p>	



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	<p>SEAHEC- Gail presented the commission with a handout of SEAHEC's Achievements. See Attached handout.</p> <p>GVAHEC- No Report.</p> <p>WAHEC – Ines reported that as of 8/7 they have received approval by ADHS to provide DV, DUI, and Counseling Services. They are hiring people to provide services and are already receiving referrals. They have 7 HOSA clubs. They have huge numbers of NPs calling for rotations. They are doing their best to coordinate rotations. New program at the YMCA in Somerton. A Free After School Program to promote nutrition and health.</p> <ul style="list-style-type: none"> • RCBH, YMCA & Somerton Middle School formed a partnership for a free after school program. Club FIT (Fitness Initiative for Teens) teaches youngsters all about the benefits of good nutrition and being physically active. • RCBH will sponsor the Playworks program (playworks.org) which focuses on leveraging the power of play before, during, and after school to transform children's physical and emotional health. Playworks' evidence-based program is designed to teach students new games and skills that include every child, regardless of knowledge or ability, "leveling the playing field" for all kids. 	
<p>Other Information</p>	<p>Question from Michael Allison as to the recruitment of younger students to our programs. His daughter is looking into the health field and has not been contacted at all by any of our programs.</p> <p>Discussion of recruitment activities from the Centers.</p> <p>Discussion from the group regarding the Tribes and their Human Subjects approval. Some of the smaller tribes go with HIS. The larger tribes have their own Review Boards. The Navajo Nation does have their own IRB program. Marylyn McEwen commented on some of her own student's experiences and sometimes with the difference between research and quality improvement of life. Sometimes clarification is needed.</p> <p>Next meeting is scheduled for November 19, 2015 3:30-5pm. Location TBA. Information and a calendar invite will be sent.</p>	<p>Sally to get in touch with Francisco Moreno to get a list of programs to provide to Michael.</p>
<p>Adjournment</p>	<p>Adjourned at 3pm.</p>	<p>Motion to Adjourn by Michael Allison. Seconded by Neil Gago.</p>



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DATE: Thursday, November 19, 2015
 TIME: 3:30 - 5 PM
 PLACE: College of Nursing Room 470
 COMMISSIONERS PRESENT: Daniel A. McDonald, Genevieve Notah, Edward Paul, Amy Waer and Ronald Weinstein
 OTHERS PRESENT: Patti Taylor, Gail Emrick, Marylyn McEwen, Dan Derksen, Graham Haer, Julie Kunrath, Jennifer Zuñiga and Angelica Engle
 Teleconference: Sean Clendaniel, Elizabeth Arredondo
 CHAIRED BY: Jennifer Zuñiga

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:42pm	Welcome and introductions.	
Quorum Present	Quorum was not present at 3:44 PM	
Minutes: September 25, 2015	Elizabeth Arredondo noted that an item was missing from the minutes for September 25. Dan McDonald noted that his name appeared twice in the "Present" and "Others Present" section of the September 25 minutes.	Jennifer noted that a quorum was not present to make a change and tabled it for next meeting.
Financial Report:	Graham Haer gave an overview of the Year to Date Financial Report for Q1 ending September 30, 2015.	
Director's Update	Jennifer Zuniga announced that the Arizona AHEC Annual Report 2015 is now available.	
Other Discussions	Amy Waer followed up on housing in Tuba City. Stated that there's been approval to move the trailer. She is waiting for it to be transferred.	
Regional Center Presentations	<p>WAHEC – Elizabeth Arredondo reported:</p> <ul style="list-style-type: none"> • 8 HOSA clubs, 106 students (Yuma, Mohave, La Paz) working on events for April in Lake Havasu • Mental health trainings in Yuma county • Continue to train counselors for ACA • Yuma fire department training EMTs for paramedic certification <p>EAHEC – Jennifer Zuniga reported for EAHEC:</p> <ul style="list-style-type: none"> • Many health profession students, and residents gaining exposure to rural life and rural medicine. • Lots of flu prevention programs in the schools with our hand washing program. 	



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- EAHEC staff has just completed the fall session for Girls on the Run for well over 90 girls in Payson. A very successful 5k run was held the first weekend in Nov for well over 100 runners, walkers, and mosier's. The 5 k held every year is the celebration held after the program ends. Payson is extremely supportive of this program. Globe's spring session for Girls on the Run is being planned now.
- Also EAHEC staff is working with the other centers to plan and implement this next year's FHL summer camp which will be in Tucson this year.
- Also an expansion of our "Scrubs Nursing Camp" for this summer to northern Gila County is in the works.
- EAHEC is also working with Central Arizona College (5) campus to provide non traditional workshops for students, staff and faculty. So far time management and leadership workshops have been provided with great success. The next workshop scheduled for Dec 2 will be on Effective Communication and Listening skills.
- EAHEC also received training to deliver a comprehensive soft skill curriculum to the partners within the region. This is a workforce development initiative and part of EAHECs strategic sustainability plan. EAHEC plans to market this program to all employers within the region and eventually train trainers within the organizations to implement. Soft skill training is in high demand and this curriculum is the best around so far!!

NAHEC – Sean Clendaniel reported:

- Residency submitting program application
- Beginning capital campaign for residency, creating a foundation to raise 2M.
- Research – hiring research and informatics coordinator to manage programs and develop relationships w/ NAU for U54 grant
- Partner in National Science Grant, 3 year grant for Bio Science Ed
- Girls On the Run – had apx 1,000 people, 300 girls participated
- North Country – started new clinic in Flagstaff will be on west side of town
- Dr. Robeback 5 weeks before retiring. New CEO chief medical officer Dr. Neland, was formerly CMO.



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	<p>SEAHEC – Gail Emrick reported:</p> <ul style="list-style-type: none"> • COM Pediatrics – required to do service learning with children with special needs and autism • Hosted Alzheimer caregivers conference in October. About 50 people supported it in Nogales. • Student placement and interprofessional training visit to Douglas’ Chiricahua Health Center. New placement center in pediatrics for 12 new students. • August: hosted binational inter professional service learning “Ambos Nogales” (both Nogales). Student highlighting valuable experience and 90% said it was invaluable. 34 students and 9 faculty of different professions represented/participated. • Public health border service learning in Douglas/Agua Prieta. Farm workers community training and supervisors back to school w/ Farm workers community, GED, immigration status, handed clothing . Chiricahua was there for screening in August. • Community service paramedics have been training on Alzheimer’s, aging and diabetes • Border Health – US/Mexico commission in Monterrey (October). Thalia Velasco went planning health research agenda. Will share w/ AHEC colleagues once they get that. • Community health worker interstate at little America get tribal input for health and community worker. 15 tribes were there. Takeaway value that health community is doing community health workers feeling valued for their contribution. • Leading HRSA benefits counseling program for ACA working with Chiricahua, Del Rio, Mariposa and XXXX • FHL - took 4 schools from Douglas, Bisbee, Pueblo and Baboquivari to tour GCU for nursing day <p>GVAHEC – Patty Taylor reported:</p> <ul style="list-style-type: none"> • Two rounds of interns coordinated w/ Walgreens on Flu Clinics 	
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	<ul style="list-style-type: none">• Resource referral intake students Apache Junction office• Phoenix – refugee health classes for women.• Apache Junction - palettes of food. HS students help bag groceries and do health screenings• Registered dietician intern – clinical nutrition with HS are on CNA program• Conference for clinical research• Continuing education – Embracing change for clinical research health equity conference• Awarded HPV grant. Hired a coordinator “You are the Key” CDC presentation. Waiting for second year contract. Will try to get them all over the state.• All AHECs to discuss new DB system (NAO) developed/used w/ six other AHECS across the nation	
Other Information		
Adjournment	Adjourned at 4:24 p.m.	

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DATE: Thursday, February 25, 2016
 TIME: 3:30 – 5:00 PM
 PLACE: College of Nursing Room 470
 COMMISSIONERS PRESENT: Michael Allison, Rachel Behrendt, Daniel McDonald, Genvieve Notah check spelling of her first name, Edward Paul, Jendean Sartain, Patricia Tarango, Amy Waer, Ron Weinstein, Neil Gago
 OTHERS PRESENT: Gail Emrick, Jill DeZapien, Joan Shaver, Jeri Byrne, Will Humble, Dan Derksen, Julie Kunrath, Jennifer Zuñiga and Victoria Barajas
 Teleconference: Sean Clendaniel, Marica Martinic, Ines Pampara, Elizabeth Arredondo
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:42pm	Welcome and introductions.	
Quorum Present	Quorum was present at 3:44 PM	
Minutes: April 24, 2015; September 25, 2015; November 19, 2015	No corrections or additions to the minutes.	Motion by Edward Paul to approve. Second by Daniel McDonald.
Financial Report:	In anticipation of his absence, Graham Haer provided a written summary of the Year to Date Financial Report for Q2, ending December 31, 2015.	
Director's Update	<p>AHEC has awarded three Small Grants in the amount of \$5000, five faculty development research grants in the amount of \$10,000 and one community engagement grant in the amount of \$50,000. The community engagement grant was awarded to Lois Loescher from the UA College of Nursing in partnership with SEAHEC to perform community interventions and skin cancer screenings.</p> <p>AHEC is moving to Salesforce for a custom data system. Target date is March 2016.</p> <p>Faculty and Center Directors met for the EHPIC training at Westward Look in February.</p> <p>National AHEC Conference will be in June.</p>	Patricia Tarango is interested in partnering with Lois Loescher, given the Arizona Department Services' focus on cancer.
Regional Center Presentations	<p>EAHEC - Jeri Byrne Reported these highlights: Met with Medical Director and staff at the new San Carlos Hospital regarding training and support opportunities</p> <ul style="list-style-type: none"> • "Scrubs Nursing Camp" will be expanding from Thatcher and Globe to include Payson. <p>NAHEC – Sean Clendaniel reported these highlights:</p> <ul style="list-style-type: none"> • Residency program application almost complete. The goal is to submit within 2 to 3 weeks and have a summer site review. • NAHEC Preceptor, Dr. Shipra Bansal, has won the Arizona Alliance for 	

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	<p style="text-align: center;">Community Health Centers Preceptor of the Year award</p> <p>GVAHEC – not present</p> <p>SEAHEC – Gail Emrick reported these highlights:</p> <ul style="list-style-type: none"> • SEAHEC worked with the College of Public Health and Community Health Worker’s Network to build coalition and identify best practices. Results presented in white paper and will provide testimony at State Level to recommend a joint task force. • SEAHEC has been accepted to present at National AHEC Conference about rural and community health worker capacity building. • SEAHEC hosted the 2016 EMS in the Border Conference in January with 250 attendees receiving six CEUs • SEAHEC will be collaborating with Copper Queen Hospital in completing a continuing education needs assessment. <p>WAHEC – Ines Pampara reported the following highlights:</p> <ul style="list-style-type: none"> • WAHEC has received 9 million dollars to construct two buildings. One will be a two story walk-in clinic and the second will be part of the campus for the College of Health Careers. Ground breaking will be in May. • WAHEC has contracted with behavioral health agency to provide domestic violence, DUI, and telehealth case management classes. • College of Health Careers will have a review audit in March. They have been approved by the US Department of Education to provide Title IV aid. • WAHEC continues to provide youth mental health first aid training in Lake Havasu. • WAHEC is collaborating with Somerton Fire Department on a pilot program that will monitor medication use. 	
Other Information	Dr. Sally Reel reminded that a quorum was required at Commission meetings to conduct the business of AHEC. She requested suggestions of alternate days and times for meeting to help ensure quorum.	A survey will be distributed so that commissioners’ preferences can be obtained.
Adjournment	Adjourned at 4:49 p.m.	

ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Thursday, May 19, 2016
 TIME: 3:30 – 5:00 PM
 PLACE: College of Nursing Room 470
 COMMISSIONERS PRESENT: Rachel Behrendt, Ana Robles, Greg Sampson, Neil Gago, Genevieve Notah, Edward Paul and Patricia Tarango
 OTHERS PRESENT: Gail Emrick, Dan Derksen, Jennifer Zuñiga and Angelica Engle
 Teleconference: Amanda Aguirre, Elizabeth Arredondo, Marica Martinic and Ines Pampara
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:32pm	Welcome and introductions.	
Quorum Present	No quorum present	
Minutes: February, 25, 2016	Deferred.	
Financial Report:	Graham Haer provided a written summary of the Year to Date Financial Report for Q3, ending March 31, 2016.	Discussion and clarifications provided.
Director's Update	<ol style="list-style-type: none"> 1. Genevieve Notah and Patricia Tarango's commission terms will be ending at the end of June. Dr. Reel expressed her gratitude for their service. Dr. Reel noted that nominations are being accepted for new commission members. 2. AHEC is transitioning IT systems and has adopted Sales Force. Regional Centers and affected constituents are in process of being oriented to the new system. 3. The AHEC HRSA performance report will be submitted by August 1. Constituents who are required to provide data will be notified of any changes required for this year's report once the federal report system opens later in June and required data is assessed. 	<ol style="list-style-type: none"> 1. Nominations should be sent to Jennifer Zuniga and/or the program office. 2. Center directors will provide reports through the Sales Force system. RHPP directors will also provide required data through Sales Force and will have further follow up orientation. 3. Constituents will be notified of required data and any changes by the program office by July 1.



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	<p>4. The National AHEC conference will be in June. Information is available on the National AHEC Organization website.</p> <p>5. At this time the federal budget has not approved funding for the national AHEC program. Federal budget decisions are anticipated in June.</p> <p>6. AHEC is increasing research partnering within select regional centers—NAHEC, WAHEC and SEAHEC. A date share agreement was executed in 2015 with NAHEC/North Country Healthcare and UAHS. A research liaison position was created with NAHEC to support those efforts. UAHS is increasing efforts to eliminate health disparities at Arizona/Mexico border. These efforts have implications for increased student training in the SEAHEC and WAHEC border regions as well as increased community affiliations to improve health outcomes through projects and clinical research. AHEC anticipates supporting educational and research training and projects as the border program launches and grows in alignment with our current grant programs that support faculty development; community engagement; IPE innovation; and career development. AHEC has leased space in Nogales in anticipation of increased border health initiative. AHEC is also looking into space needs through leasing space through the Regional Center for Border Health (RCBH)/WAHEC as it is anticipated the education and research efforts will grow across the Arizona/Mexico border.</p> <p>7. The 5-year housing lease with Tuba City is fully executed. UAHS student housing placements began May 15.</p> <p>8. UAHS will present a live virtual simulation of a cardiac arrest at the All Together Better Health VIII international interprofessional education conference hosted by Oxford University on Sept. 7, 2016. This simulation will repeat our proof of concept piloted in 2015 that links a team of interprofessional students at the UAHS ASTEC simulation center, the Arizona Telemedicine Program with students in off-site locations that join the simulation via smart devices. The original pilots included select regional AHEC centers and may involve centers as technology permits for the connections with Oxford University.</p>	<p>4. nationalahec.org</p> <p>5. More information is anticipated at the June national meeting.</p> <p>6. A research liaison was hired by NAHEC. RCBH/WAHEC will provide potential leasable space plan as they move forward with constructing their new primary care center later in the summer 2016.</p> <p>7. UAHS colleges request housing placements through Sales Force.</p> <p>8. Student teams to be appointed.</p>
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	<p>9. The AHEC program office is working with the RHPP programs to develop one integrated, interprofessional RHPP program to increase rural interprofessional training opportunities.</p> <p>10. AHEC anticipates working with UAHS and clinical stakeholders to do a preceptor development summit in early spring 2017.</p> <p>11. Patti Taylor resigned from GVAHEC for new opportunities.</p>	<p>9. Educational design is in progress.</p> <p>10. Plans are incomplete at this time.</p> <p>11. GVAHEC will recruit replacement.</p>
Regional Center Presentations	<p>EAHEC – Jennifer Zuniga reported on behalf of EAHEC.</p> <ul style="list-style-type: none">• Still working with Central AZ College rural recruitment/preceptor programs• Summer Camp w/ UA - UA College of Public Health to design and implement presentations regarding careers in public health• Met with representatives from Northern and Southern Gila County Nursing Program at EAC to discuss details for Scrubs Camp. Dates are in early June for Globe and mid June for their first camp in Payson.• Also worked with GIFT students in Thatcher• EAHEC continues to support residents in the Graham County region with housing. <p>GVAHEC – not present</p> <p>NAHEC – Marica Martinic reported these highlights</p> <ul style="list-style-type: none">• Family Residency program has been submitted• Currently working on recruitment for associate program director• North Country working on capital campaign• Research and Informatics Program Coordinator began February 21. Currently working on patient data and electronic health records to ascertain the overall company data needs. Will guide the creation of the DW/BI, with a focus of using it as a component for research and scholarly work.• ATSU students will be graduating	

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- Applications for summer Future Health Leaders due May 1.
- NAHEC will be more involved with the Med-Start summer program this year including a presentation during the camp
- In-A-Box – presented trainer curriculum
- Partnered w/ NAU for summer programs
- Participated in a couple of symposiums
- Conducted presentations in Telehealth
- Hosted MEZCOPH rural course for students. Hosted a couple of undergrad students. Focusing on Native American communities.
- Indigenous Pride Health Workers camp planning is underway
- Coconino health improvement - facilitate access to care
- Lupus education - received a contract through the National AHEC Organization
- 21 sites for Girls on the Run
- 2 NAHEC folks are leaving, Marica got her MPH

SEAHEC – Gail Emrick reported these highlights:

- The Skin Cancer Institute - Clubs participating: Douglas, Bisbee and Nogales High Schools.
- RHPP students participated in health fair in March
- Mariposa participated in health fair organized by students
- El Rio Community Health Center entered a new MOU.
- SEAHEC continues to provide CE/CME as part of a “Rural Community Integrated Paramedicine Program” to emergency medical service providers
- Border Health offered 4 service learning courses.
- Planning meetings have begun to host 3 service learning trips to Nogales. FRONTERA’s service learning trip will be July 6th -8th, BLAISER’s trip will be July 25 & 26, 3 universities in Sonora will participate in binational service learning
- Participated in binational health council meetings. Topics included coordination of dengue/zika prevention and education efforts



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	<p>WAHEC – Elizabeth Arredondo reported the following highlights:</p> <ul style="list-style-type: none">• Continue to work on the second program year of the Chronic Medication Therapy Management (MTM) program. A total of 70 patients are anticipated to participate.• Continue to host youth classes• Continue to collaborate with Med-Start for the Service Learning Project. This summer’s topic will be Diabetes.• Collaborated with Arizona Rural Health Association to coordinate the 2016 “Youth Leadership Conference. The conference was created to inspire young Arizona residents to become leaders in all walks of life, but specifically in the health care field. Recruited students from PPEP Tec San Luis, PPEP Tec Somerton, Douglas and Tucson.• Collaborated the Arizona Development Disabilities Planning Council and the Morrison Institute to host “Apartments for Progress: Together We Make a Difference” as part of a new state wide collaboration project launch in April 2016.• Continue to support and coordinate Emergency Responders EMT/Firefighter Trainings	
Other Information	Dr. Sally Reel reminded that a quorum was required at Commission meetings to conduct the business of AHEC and the importance of attending meetings.	
Adjournment	Adjourned at 4:49 p.m.	