



ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Thursday, August 23, 2012
TIME: 3:30 p.m.
PLACE: College of Nursing Room 470

COMMISSIONERS PRESENT: Lynne Davis, Sandra Ludwig, Michael Allison, Genevieve Notah, Jendean Sartain, Edward Paul, and Jennifer Lakosil.
 Patti Taylor, Sean Clendaniel, Gail Emrick, Ines Pampara, Francisco Garcia, Elizabeth Hall-Lipsy, Cathy Michaels,
OTHERS PRESENT: Doug Campos-Outcalt (Phone), Marion Slack, Jill De Zapien, Donna Cochran, Jimmy Callis, Jennifer Zuniga,
 and Maru Serino.

CHAired BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:32pm 3:36 pm	Welcome and introductions. No quorum was present; the meeting will proceed as an informational meeting; Quorum present at 4:00 p.m.	
Minutes: February 23, 2012	No corrections or additions to the minutes.	Motion to Approve the Minutes by Jendean Sartain second by Sandra Ludwig.
Minutes: June 7, 2012	No corrections or additions to the minutes.	Motion to Approve the Minutes by Sandra Ludwig and second by Genevieve Notah.
Financial Report:	Jimmy Callis gave an overview of the quarterly financial report.	
Director's Update	<p>Sally Reel reported the following:</p> <ol style="list-style-type: none"> 1. The 3 yr. AHEC Preliminary budget was submitted to and approved by ABOR in June. 2. All AHECs are competing for five (5) year funding. The HRSA grant was submitted in February. Award notification will likely be issued in late August. 3. Senate approved the Labor Health and Human Resource bill but the House of Representatives did not. At this time AHEC does not know the status of federal funds for 2013. 4. There were 14 people from Arizona AHEC and the five regional centers who attended the NAO Conference in San Antonio, TX. SEAHEC received 2nd place for their poster presentation. The AzAHEC's Interprofessional Initiatives presentation by Sally Reel was very well received. 5. The Workforce Study report shows that the number of rural providers is staying the same. The reasons for this remain unclear, but further impact data is needed. 6. The Pathways into Health Report on the conference funded by AHEC was released last week and is available on the Arizona Department of Health Services homepage. Michael Allison reported that the planning committee will be meeting on September 11th to review the recommendations and next steps. 7. There is a critical need for rural and underserved preceptors. More analysis is needed to determine the extent of preceptor shortages and whether provider/preceptor 	

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	<p>retention strategies are needed.</p> <ol style="list-style-type: none"> 8. AHEC is collaborating with the Center for Rural Health to conduct a study on the non-physician provider aspect of the Arizona workforce structure. 9. Dr. Ed Paul commented that Yuma Regional Medical Center has had the same physician numbers since 2007. YRMC plans to follow the format of UA with regards to Rural Residency. AHEC supports all health professions at all universities. 10. In developing the Interprofessional Practice placement coordinators need to maximize clinical resources. The role of AHEC is to coordinate placements through the regional centers for all UA health colleges and students. AHEC will set up an Ad Hoc Taskforce to discuss the issues with the current sites. <p>Dr. Julia Hardeman gave a power point presentation to the group regarding the medical residencies. Some of the challenges the program is facing is that there few preceptors in rural and underserved communities and there is a lack of housing for the student doing the residency as well as his/her family. SEAHEC and EAHEC have assisted with providing housing for the family as well and getting them involved in the community.</p>	
<p>Julia Hardeman Regional Center Presentations</p>	<p>EAHEC – No report due to Jeri Byrne’s absence. GVAHEC- Report from Patti Taylor: Ellen Summo is no longer with GVAHEC. GVAHEC is wrapping up the summer internship. GVAHEC is getting ready to interview eighty (80) medical 1st year students. GVAHEC has moved into the new building at the College of Medicine in Phoenix. NAHEC – Report from Sean Clendaniel: NAHEC is working with the Workforce Enforcement Board during orientation week. NAHEC is continuing to recruit for a Program Director for their family residency program. NAHEC will be providing provider education and evaluation training in a couple of months. SEAHEC – Report from Gail Emrick: SEAHEC had two (2) staff members attended a Public Health Program Healthcare Class. This course will address issues that can be added to their survey, including quality assurance and evaluation, pre & post rotation. The poster that was presented at the NAO Conference was on how we had implemented their program. SEAHEC will be presenting at the Rural Health Conference in September. SEAHEC held its first ever summer camp at Pascua Yaqui Health Department thirteen (13) students participated. SEAHEC is starting two (2) new health clubs in San Simon. WAHEC – Report from Ines Pampara: WAHEC plans to hire a new program coordinator. WAHEC is working with Dr. Gonzales to provide a border elective. WAHEC held the Nuestrros Ninos Campaign June 4th - July 13th in which WAHEC provided 255 immunizations to children. WAHEC presented the open airway curriculum from the Heart Association that taught the children how to control their asthma by learning how and when to use their inhalers and how to recognize the warning signs. On Friday August 24th WAHEC will be hosting an ATRACC Veteran Mental Health Workshop over 75 participants are expected. WAHEC was awarded a grant on planned parenthood services which will be provided in south Yuma county.</p> <p>The next commission meeting date is December 6, 2012.</p>	
<p>Other Information</p>		



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Adjournment	Adjourned at 5:02 p.m.	Motion to Adjourn by S. Ludwig, Seconded by J. Lakosil
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DATE: Thursday, December 6, 2012
 TIME: 3:30 p.m.
 PLACE: College of Nursing Room 470
 COMMISSIONERS: Linda Houtkooper, Sandra Ludwig, Victoria Murrain, Edward Paul, and Amy Waer.
 PRESENT: Patti Taylor, Gail Emrick, Ines Pampara, Edgardo Figueroa, Tuly Medina, Carol Galper, Elizabeth Hall-Lipsy, Neil MacKinnon,
 OTHERS PRESENT: Marylyn McEwen, Cathy Michaels, Jill De Zapien, Donna Cochran, Jimmy Callis, Jennifer Zuniga, Oscar Beita, and Maru Serino.
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:32pm 3:36 pm	Welcome and introductions. No quorum was present; the meeting will proceed as an informational meeting.	
Minutes: August 23, 2012	No corrections or additions to the minutes.	Item will be placed on the next agenda for approval.
Financial Report:	Jimmy Callis gave an overview of the quarterly financial report.	
Director's Update	<ol style="list-style-type: none"> 1. AHEC has been moved to an annual review with ABOR. 2. AHEC is in the early phases in preparing a letter of intent with the Rural Center for Border Health. AHEC wants to develop an Interprofessional Collaborative Practice with WAHEC. 3. To date, AHEC has provided support for the core programs RHPP and GME in 2012/13 fiscal year. 4. AHEC will be developing evaluation standards for health professions students and professional development. 5. In its required reporting, HRSA has put a greater emphasis on structured programs. Accordingly, AHEC needs to capture impact measures. Emphasis on K-12 continues; this is what attracts students to program. AHEC has spoken with Neil MacKinnon and Myra Muramoto to see about conducting studies on outcomes. 6. The Annual Report was provided to the Governor, state legislators, and others in November. 7. Funding notification was provided to the RHPP Programs with the exception of the Residency Program at the UA College of Medicine Phoenix. At this time, a funding proposal is expected from UA-COM/Phoenix. 8. Sally met with NAHEC to discuss obtaining HRSA funding for a teaching health center. There will be a follow up meeting in January. NAHEC is still searching for a Program Director. NAHEC was working with the Cooperative Extension on the AmeriCorps Program which is now up and running. 	
Elizabeth Hall-Lipsy	Provided a power point presentation to the group regarding the Rural Health Professions Program in Pharmacy. The Pharmacy RH-HP program has increased the number of preceptors because of AHEC support. The RHPP Program Directors are preparing for the First Rural	

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	<p>Health Conference to be held on April 6, 2013. Robert Dansie will be the keynote speaker regarding Cultural Competence. The conference will be videotaped so that it can be viewed by others at a later time. There will also be a poster session and podium session for students.</p> <p>EAHEC – No report as Jeri Byrne was absent.</p> <p>SEAHEC – Report from Gail Emrick: SEAHEC conducted an assessment of both coordinators and preceptors and some themes emerged including 1) enhanced communication between the rural sites, 2) housing that SEAHEC provides, 3) income potential that can be earned in a rural community while working at a community health center and 4) the impact of RHPP in the community.</p> <p>GVAHEC- Report from Patti Taylor: GVAHEC is providing professional development and Continuing Education at twelve (12) events. GVAHEC is working with rural providers to become preceptors. Patti Taylor will also be conducting mini medical interviews.</p> <p>NAHEC – No Report as Sean was absent.</p> <p>WAHEC – Report from Ines Pampara: WAHEC has five (5) students doing rotations in their region. WAHEC will be participating in the following Health Education Fairs: National Latino Aids Awareness, Women’s Wellness, Boys and Girls Club teaching children ages 5-12 how to prepare healthy snacks, Bi-national TB Symposium. WAHEC will also be certifying six (6) firefighters as medics. WAHEC is currently working with 273 HOSA Students.</p>	
<p>Other Information Adjournment</p>	<p>The next commission meeting date is scheduled for February 28, 2013. Adjourned at 4:40 p.m.</p>	<p>Motion to Adjourn by S. Ludwig, Seconded by L. Houtkooper</p>



ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Friday, March 8, 2013
 TIME: 3:30 p.m.
 PLACE: College of Nursing Room 470
 COMMISSIONERS PRESENT: Linda Houtkooper, Sandra Ludwig, Jendean Sartain, Michael Allison, and Amy Waer.
 OTHERS PRESENT: Gail Emrick, Ines Pampara, Sean Clendaniel, Elizabeth Hall-Lipsy, Donna Cochran, Jimmy Callis, Jennifer Zuniga, Oscar Beita, and Maru Serino.
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:32pm	Welcome and introductions.	
3:36 pm	No quorum was present; the meeting will proceed as an informational meeting.	
Minutes: December 6, 2012	No corrections or additions to the minutes.	Item will be placed on the next agenda for approval.
Financial Report:	Jimmy Callis gave an overview of the quarterly financial report.	
Director's Update	<ol style="list-style-type: none"> 1. Dr. Reel thanked Jimmy Callis for his service to AzaAHEC and welcomed Oscar Beita to AzaAHEC full time. 2. Sally met with NAHEC, Victoria Murrain, Tammie Bassford, and Diane Bigelow to discuss creating a Teaching Health Center/GME Community Based Training Center for family practice at North Country. NAHEC is still searching for a Program Director. 3. AHEC is in the early phases in preparing a letter of intent to collaborate with the Regional Center for Border Health and WAHEC that will involve land purchase, building construction of a primary care center and future Interprofessional clinical training. The intent is to go to ABOR in June 2013 for project approval. 4. AHEC has received nine (9) Small Grant Proposals. 5. Dr. Reel thanked Sandy Ludwig for her service on the AzaAHEC Commission. AzaAHEC will be accepting nominations for Commission appointment. 6. Elizabeth Hall-Lipsy announced that the RHPP Conference (Cultural Wisdom) will be held on April 6, 2013. 7. Regional center directors will be meeting with the RHPP directors to discuss how RHPP community based training is better integrated with the centers and their respective communities. 	
Regional Center Presentations	<p>EAHEC – No report as Jeri Byrne was absent.</p> <p>SEAHEC – Report from Gail Emrick: 1) SEAHEC together with Elizabeth Hall-Lipsy will be using pharmacy students to conduct a Community Health Improvement Plan. 2) SEAHEC together with EAHEC will be providing Mental Health for Veterans in the Safford area. 3) SEAHEC will be conducting a Community Health Needs Assessment.</p> <p>GVAHEC- No report as Patti Taylor was absent.</p>	



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	<p>NAHEC – Report from Sean Clendaniel: 1) NAHEC will be developing the CME community. 2) NAHEC will know in a couple of weeks if they have a program director.</p> <p>WAHEC – Report from Ines Pampara: WAHEC patient navigators will be providing free health screening to 800 families. 2) WAHEC currently has twenty (20) students doing rotations (11) medical assistants and 9 nursing assistants.</p>	
Other Information	The next commission meeting date is scheduled for May 23, 2013.	
Adjournment	Adjourned at 4:40 p.m.	Motion to Adjourn by S. Ludwig, Seconded by L. Houtkooper



ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Thursday, May 23, 2013
 TIME: 3:30 p.m.
 PLACE: College of Nursing Room 470
 COMMISSIONERS PRESENT: Michael Allison, Tony Felix, Sandra Ludwig, Victoria Murrain, Genevieve Notah, Ed Paul, and Patricia Tarango.
 OTHERS PRESENT: Jeri Byrne, Patti Taylor, Sean Clendaniel, Ines Pampara, Elizabeth Hall-Lipsy, Andrew Wang, Jennifer Zuniga, and Maru Serino.
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:32pm	Welcome and introductions.	
3:36 pm	No quorum was present; the meeting proceeded as an informational meeting.	
Minutes: March 8, 2013	No corrections or additions to the minutes.	Item will be placed on the next agenda for approval.
Financial Report:	Andrew Wang gave an overview of the quarterly financial report.	
Director's Update	<ol style="list-style-type: none"> 1. Jennifer Zuniga gave an update on the spring NAO Meeting. 2. Sally informed the group that HRSA is plans to conduct performance reporting twice per year. Greater emphasis will be placed on tracking graduates of AHEC training one year out to gauge impact. 3. AHEC is recruiting an Evaluation Manager and an IT specialist 4. AHEC is on the Agenda with ABOR for the approval of the FY 2014 to 2016 three-year budget, Commission Appointments and Center Board Appointments. 5. Sally attended the Colton House Roundtable Health Workforce Development meeting in Flagstaff on May 17th. AzAHEC was one of the event sponsors. Many issues were discussed to include how Arizona will relate to the Affordable Care Act. 6. AHEC is continuing to develop the interprofessional primary care practice project with the Regional Center for Border Health and WAHEC that will involve land purchase, building construction of a primary care center and future Interprofessional clinical training. Costs and preliminary planning details are included in the FY 2014-2016 three-year budget. A full proposal will be submitted to ABOR in FY 2014. 	
Regional Center Presentations	<p>EAHEC – Report from Jeri Byrne: 1) EAHEC attended Train the Trainer training in South Carolina on conflict resolution. 2) EAHEC is an affiliated chapter for Girls on the Run. 3) Staff has received training on chronic disease. 4) EAHEC is preparing for the 5th grade science camp and the 8th grade nursing camp. 5) Future Health Leaders will be visiting NAU. 6) EAHEC has secured housing until the end of the year for rotation students. 7) Jeri will continue to work with the Workforce Investment Board to partner with the community, colleges, and tribes.</p> <p>SEAHEC – No report.</p> <p>GVAHEC- Report from Patti Taylor: 1) GVAHEC participated in the HOSA State Conference. 2)</p>	



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	<p>GVAHEC is delivering three (3) conferences a month on professional education. 3) Patti attended the Empowerment luncheon. 4) GVAHEC has nine (9) student doing rotations in their area.</p> <p>NAHEC – Report from Sean Clendaniel: 1) NAHEC has partnered with a national project for nurse practitioners. 2) NAHEC will be developing the CME community. 2) NAHEC will know in a couple of weeks if they have a family residency program director. 3) NAHEC has three (3) or four (4) summer programs starting in June. 4)</p> <p>WAHEC – Report from Ines Pampara: 1) WAHEC had an audit in April regarding the job training center. They should know by July if they are accredited. 2) WAHEC will be expanding their program in Bullhead City. 3) WAHEC recruited fourteen (14) students for the HOSA summer program. 4) WAHEC will also participant in the pharmacy camp. 5) There are currently seven (7) students doing their rotations through the San Luis Clinic. 6) WAHEC conducted an ATRACC training on how to better treat veterans there were 65 participants.</p>	
Other Information	The next commission meeting date is scheduled for August 22, 2013.	
Adjournment	Adjourned at 4:43 p.m.	Motion to Adjourn by S. Ludwig, Seconded by T. Felix